



# भारतीय प्रबंध संस्थान इंदौर

## INDIAN INSTITUTE OF MANAGEMENT INDORE

प्रबंध शिखर, राउ-पीथमपुर रोड, इंदौर- ४५३५५६ (म.प्र.), भारत

दूरभाष: ०७३१-२४३९ ६२० / ४४७

Prabandh Shikhar, Rau-Pithampur Road, Indore - 453556 (M.P.), India  
Ph. 0731-2439 620/447

**E-Tender Notice No.:**

**IIMI/Project/01/2017/35 File No. 335**

### **Technical cum Commercial Bid**

**Name of Work:**

**Construction of Structural Steel Elevator Hoist Shaft at SR-16 hostel at IIM Indore**

*Certified that the NIT Document contains 31 pages*

# INDIAN INSTITUTE OF MANAGEMENT INDORE

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Dated: February 10, 2017

**NOTICE INVITING E-TENDER**

**Ref: E-Tender Notice No. IIMI/Project/01/2017/35 File No. 335**

IIM Indore invites online item rate tender through e-procurement portal for the under mentioned work at IIM Indore from the bidders eligible as per the eligibility criteria mentioned in the tender document. The details are given below:

**Part "A" : NIT Details**

1	NIT No.: IIMI/Project/01/2017/35 File No. 335	
2	Name of Work	"Construction of Structural Steel Elevator Hoist Shaft at SR-16 hostel at IIM Indore"
3	Estimated Cost Put to Tender	Rs. 6,01,397/-
4	Earnest Money Deposit (Rs.)	Rs. 12,000/- by e-payment through electronic mode
5	Tender Processing Fee (Rs.)	Rs. 1,000/- by e-payment through electronic mode (Non-Refundable)
6	Completion period	THREE (03) Calendar Months including monsoon period
7	Mode of submission of tender	On-Line mode only
8	Pre-Bid Meeting	Not Applicable
9	Last date and time of availability of tender in the portal	Upto 02:00 PM on February 22, 2017 on website <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> NIT is also available on website <a href="http://www.iimidr.ac.in">www.iimidr.ac.in</a> for view only.
10	Last date and time of closing of uploading/online submission of tender including scanned copy of EMD and tender Processing Fee details/receipts and other documents as specified	Upto 02:00 PM on February 22, 2017
11	Date & Time of online opening of technical bid	2:30 PM on February 23, 2017 in the Office of the Chief Engineer, Administrative Block, IIM Indore M.P. - 453556

12	Date and Time of opening of financial bid of qualified bidders	Will be notified at a later date
13	Security Deposit	2.5% of tendered value from bills
14	Performance Guarantee	5% of tendered value on acceptance of bid
15	Working Days	Normal working hours at the Institute is 09:00 AM to 5:30 PM on five days (Monday to Friday). Works are allowed generally only during working hours on working days

## **Part “B” : Guidelines for e-Tendering**

1. It is mandatory for all the applicants to have class II or III digital signature certification from licensed certifying agency like NIC, MTNL, e-mudra, TCS, safescrypt, GNFC etc.
2. The tender shall be submitted online in the prescribed format before the date and time as mentioned in NIT. No other mode of submission is acceptable.
3. The applicant have to upload the details of e-payment of processing fee & EMD before the last date & time on the e-tendering portal <https://eprocure.gov.in/eprocure/app>.
4. Tenderer are advised to upload their documents well in time to avoid last minute rush on the server or complication in uploading. IIM Indore will not be responsible for any type of problem in uploading the documents. No hard copies for tender submission shall be entertained.
5. Detailed NIT can be viewed free of cost on IIM Indore website. Schedule of quantities (Financial bid form) can be download only from <https://eprocure.gov.in/eprocure/app>. Uploading of tender will be possible only after making payment of Tender Processing Fee and EMD.
6. **Mode of payment of Tender processing fee and EMD:**

Bidders may deposit the Tender Processing Fee and EMD through NEFT or RTGS. Details for the same are as below:

Name of beneficiary : Indian Institute of Management Indore  
Address : Rau-Pithampur Road, Indore -453556, M.P.  
Account No. : 53018623445  
Name of the Bank : State Bank of India  
Address of the bank : IIM Indore Campus  
IFSC Code : SBIN0030525

Bidders will have to upload scanned copy of Payment details towards cost of tender processing fee & EMD during the submission of tender and the same will be accepted only on verification & confirmation by our Finance & Accounts Department. Any delay in credit will not be entertained by the Institute.

## **Part “C” : Tender Requirements for Eligibility**

1. Contractors who fulfil the following requirements shall **ONLY** be eligible to apply (Joint Ventures are not accepted):

- 1.1 **Criteria of eligibility for submission of bid documents:**

The bidders having experience of successfully completed works during the last 7 years ending last day of the month previous to the one in which applications are invited. *The works completed upto previous day of last date of submission of tenders shall also be considered.*

**Three similar completed works costing not less than the amount equal to 40% of estimated cost put to tender,**

**OR**

**Two similar completed works, costing not less than the amount equal to 60% of the estimated cost put to tender**

**OR**

**One similar completed work of aggregate cost not less than the amount equal to 80% of the estimated cost.**

Important Note: Similar work shall mean: Any engineering contractor having experience of carrying out the similar nature of structural steel works.

- 1.2 **Annual Financial Turnover:** Should have had average annual financial turnover at least 100% of the estimated cost put to tender during last three years ending March 31, 2016. (Scanned copy of certificate from chartered accountant to be uploaded)

- 1.3 **Performance / Work Experience:** Certificates of work experience and other documents as specified in the tender document shall be scanned and uploaded to the e-Tendering website.

- 1.4 **Certificates:** (scanned copy of original certificates to be uploaded)

- 1.4.1 Latest IT returns

- 1.4.2 PAN (Permanent Account Number)

- 1.4.3 Service Tax Registration Certificate

2. The bid submitted shall become invalid and e-tender processing fee shall not be refunded if:

- (i) If the bidder is found ineligible.

- (ii) If the documents submitted by the successful bidder does not match with the originals before the award of work.

3. However, certified copy of all the scanned and uploaded documents as specified in NIT shall have to be submitted by the lowest bidder only within a week physically in the office of the “ Chief Engineer, Indian Institute of

Management Indore, Prabandh Shikhar, Rau - Pithampur Road, Indore-453556 (M.P.).

4. Online bid documents submitted by intending bidders shall be opened only of those bidders, who has deposited e-Tender Processing Fee and Earnest Money Deposit and other documents scanned and uploaded are found in order.
5. Information and Instructions for bidders posted on website shall form part of bid document.
6. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website <https://eprocure.gov.in/eprocure/app> free of cost.
7. Those contractors not registered on the website mentioned above, are required to get registered beforehand. If needed the intending bidders may get acquainted with the process online from the [www.eprocure.gov.in](http://www.eprocure.gov.in) site itself.
8. The intending bidder must have valid class-II or III digital signature to submit the bid.
9. On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheets.
10. Contractor can upload documents in the form of JPG format and PDF format.
11. Contractor must ensure to quote rate of each item. Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO).
12. The technical bid will be opened online first on due date and time as mentioned above. The time and date of opening of financial bid of contractors qualifying the technical bid shall be communicated to them at a later date.
13. Completed Tenders containing technical bid and price bid will be received ONLINE only on CPP Portal website <https://eprocure.gov.in/eprocure/app> at the fixed time and date indicted in the NIT. The Tenderer will be at liberty to be present either in person or through an authorized representative at the time of opening of the Technical Bid with the Bid Acknowledgement Receipt or they can view the bid opening event online at their remote end.
14. The competent authority on behalf of the Director IIM Indore does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.
15. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable for rejection.

16. The competent authority on behalf of the Director, IIM Indore reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.
17. *The bid for the works shall remain open for acceptance for a period of ninety (90) days.* If any bidders withdraws his bid before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to the department, then the IIM Indore shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further the bidders shall not be allowed to participate in the rebidding process of the work.
18. This notice inviting Bid shall form a part of the contract document. The successful bidders/contractor, on acceptance of his bid by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of:-
  - i) The Notice Inviting Bid, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.
  - ii) Any other Standard C.P.W.D. Form / other forms as applicable/mentioned.
19. If there are any clarifications, this may be obtained online through the tender site, or thro' the contact details. Bidder should take into account the corrigendum published before submitting the bids online.
20. It is construed that the bidder has read all the terms and conditions before submitting their offer. Bidder should go through the tender schedules carefully and upload the documents as asked; otherwise, the bid will be rejected.
21. The bidder has to digitally sign and upload the required bid documents one by one as indicated. Bidders to note that the very act of using DSC for downloading the bids and uploading their offers shall be deemed to be a confirmation that they have read all sections and pages of the bid document including General conditions of contract without any exception and have understood the entire document and are clear about the requirements of the tender requirements.
22. **The price bid format is provided in a spread sheet file like BoQ\_price bid.xls, the rates offered should be entered in the allotted space only and uploaded after filling the relevant columns. The Price Bid/BOQ template must not be modified/replaced by the bidder; else the bid submitted is liable to be rejected for this tender.**
23. The bidders are requested to submit the bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour. Tenderers are advised to upload their documents well in time to avoid last minute rush on the server.
24. The time settings fixed in the server side & displayed at the top of the tender site, will be valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system. The bidders should follow this time during bid submission.

25. Certificate of financial turn over: At the time of submission of bid, contractor may upload Undertaking / certificate from CA mentioning Financial Turnover of last 3 Year or for the period as specified in the bid document.
26. IF ANY INFORMATION FURNISHED by the applicant is found to be incorrect at a later stage, they shall be liable to be debarred from tendering/ taking up works in IIM INDORE.
27. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
28. Short listing of the agencies shall be subject to through verification of their credentials and inspection of works carried out by them, through a Technical Evaluation committee of experts, constituted by IIM Indore.
29. TAXES :
  - i) This works comes under Works contract. Works contract Tax/MPVAT as applicable shall be deducted from each bill paid to the contractor.
  - ii) Sales tax or any other tax on material in respect of this contract shall be payable by the contractor and IIM Indore will not entertain any claim whatsoever in this respect.
  - iii) Tenderer need not include service tax element in the rate as the actual service tax paid will be reimbursed if:
    - a) Original receipt of remittance is produces & verified.
    - b) Prevailing rule with regard to service taxes on work contract is applicable.
  - iv) Labour Welfare cess @ 1 % of gross value of work done shall be recovered from each bill paid to the contractor.
  - v) Income Tax and cess as applicable shall be deducted from each bill paid to the contractor.
  - vi) Contractor, should be registered under EPF & ESIC and as per law, shall pay EPF & ESIC of contract workers to concerned Department from time to time.
  - vii) Any other taxes/cess as per government directives shall be deducted from each bill paid to the contractor from time to time.
30. The specifications, Terms & Conditions, other regulations which are not herein mentioned will be guided by relevant CPWD / Bombay lift act/ BIS /Other Central Govt./state Govt. norms, OEM standards applicable for IIM Indore & the decision in this regard will be guided by the decision of the respective authority of IIM Indore which shall be final and binding to the contractor.
31. For any queries regarding e-tendering process, the bidders are requested to contact as provided in the tender document. Parallely for any further queries, the bidders are asked to contact over phone: 0120-4200462, 0120-4001002, 91 8826246593 or 0731-2439620/447 or send a mail over to [cppp-nic@nic.in](mailto:cppp-nic@nic.in)

## **Part “D” : List of Documents to be scanned and uploaded**

Scanned copies of the following original certificates are to be uploaded:

- i) Performance / Work Experience Certificates
- ii) Latest IT Returns
- iii) PAN (Permanent Account Number)
- iv) Service Tax Registration Certificate
- v) E-payment details towards cost of tender processing fee & EMD
- vi) Any other document that bidder felt necessary in support of his candidature.
- vii) Schedule of Price Bid in the form of BoQ\_.xls

### **IMPORTANT NOTE:**

1. Tender documents may be downloaded from Central Public Procurement Portal <https://eprocure.gov.in/eprocure/app>. Aspiring Bidders/ Suppliers who have not enrolled / registered in e-procurement should enroll /register before participating through the website [www.eprocure.gov.in](http://www.eprocure.gov.in). The portal enrolment is free of cost.
2. Tenderers can access tender documents on the website, fill them with all relevant information and submit the completed tender document into electronic tender on the website <https://eprocure.gov.in/eprocure/app>.
3. Tenders and supporting documents should be uploaded through e-procurement. Hard copy of the tender documents will not be accepted.
4. In the event of work award, the documents submitted by the successful bidder shall be verified with the originals before the award of work.

**Dated: February 10, 2017**  
**Place: Indore (M.P.)**

**Sd/-**  
**(V.P. Thomas)**  
**Chief Engineer**

## Detailed Notice Inviting e-Tender

**E-Tender Notice No.:** IIMI/Project/01/2017/35 **File No. 335**

### **Commercial and Additional Conditions**

#### **1.0 General**

- 1.1 This specification covers construction of structural steel elevator lift hoist-way/shaft & structural glazing and other associated works as per the schedule of quantity provided in the financial bid.
- 1.2 **Location:**  
The structural steel elevator shaft hoist is to be installed at Student Residence-16 (SR-16) at IIM Indore campus.
- 1.3 The work shall be executed as per CPWD general specifications for Civil & electrical works with upto date amendments as per relevant IS and as per directions of Engineer-in-Charge. These additional specifications are to be read in conjunction with above and in case of variations; specifications given in this Additional Conditions shall apply. However, nothing extra shall be paid on account of these additional specifications & conditions as the same are to be read along with schedule of quantities for the work.
- 1.4 The Tenderer should in his own interest visit the site and familiarize himself with the site conditions before tendering.
- 1.5 No T&P shall be issued by the IIM Indore and nothing extra shall be paid on account of this.

#### **2.0 Commercial Conditions**

- 2.1 **Type of Contract:** The work to be awarded by this tender shall be treated as indivisible works contract.
- 2.2 Employer reserves the right to alter the mode of selection, accept or reject any or all bids without assigning any reason thereof.
- 2.3 Necessary clarification required by the IIM Indore shall have to be furnished by the Tenderer within the time given by the IIM Indore for the same. The Tenderer will have to depute his representative to discuss with the officer(s) of the IIM Indore as and when so desired. In case, in the opinion of the IIM Indore a Tenderer is taking undue long time in furnishing the desired clarifications, his bid will be rejected without making any reference.
- 2.4 The Tenderer will have to fill up their rates only in the price bid in BoQ format. Tenders in which the price bids are given in any other format are liable to be rejected.

- 2.5 A tenderer will also not be allowed to withdraw or modify any condition at a time after the technical bids have been accepted and the decision to open the price bid has been taken by the IIM Indore.
- 2.6 The IIM Indore reserves the right to reject any or all the price bids and call for fresh prices/ tenders as the case may be without assigning any reason.
- 2.7 **Shop drawings:** The shop drawing of the structure to be erected is attached with this tender notice.

### 3.0 Terms of Payment, Security Deposit and Performance Guarantee:

#### 3.1 Terms of Payment:

Payments shall be released as per General Conditions of contract and the following conditions. All interim payments shall have deductions towards advances and other contract conditions.

- **50 %** of material cost of the item indicated against each item of work shall be made after delivery at site in good condition on pro-rata basis subject to deductions to be made against advances and security deposit.
- **Balance on completion** of entire work and handing over to the IIM Indore for beneficiary use.

#### 3.2 Security deposit:

*The security deposit will be collected by deductions from the running bill of the contractor at the rate mentioned below. The security deposit can also be deposited in cash or in the form of Government Securities, Fixed Deposit Receipts etc.*

A sum @ 2.5% of the gross amount of the bill will be deducted from each running bill *as well as final bill* of the contractor. Such deductions will be made unless the contractor has deposited the amount of security at the rate mentioned in cash or Government securities or Fixed Deposit Receipts.

This is in addition to the performance guarantee that the contractor is required to deposit as per clause mentioned in the tender document.

Security deposit can be released against bank guarantee issued by a schedule bank on its accumulation to a minimum amount of Rs. 5 lakhs subject to the condition that amount of any bank guarantee except last one, shall not be less than Rs. 5 lakhs.

The Bank Guarantee submitted against Security Deposit shall initially be valid up to the stipulated date of completion of the work plus two month minimum.

Refund of security deposit: The Security Deposit will be released after completion of defect liability period of one year.

#### 3.3 Performance Guarantee:

3.3.1 The tender shall guarantee among other things, the following:

- (a) Quality, strength and performance of the materials used.

- (b) Safe mechanical and stress on all parts under all specified conditions of operation.
- (c) Satisfactory operation & stability during the DLP period.

**3.3.2** The contractor whose bid is accepted will be required to furnish performance guarantee of 5% (Five Percent) of the bid amount within Ten days of issue of LOI. This guarantee may be in the form of Banker's cheque of any scheduled bank/Demand Draft of any scheduled bank/ Fixed Deposit Receipts or Guarantee Bonds of any Scheduled Bank or the State Bank of India in accordance with the prescribed form in CPWD manual. In case the contractor fails to deposit the said performance guarantee within the period as indicated above, including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor. The earnest money deposited along with bid shall be returned after receiving the aforesaid performance guarantee.

**Refund of performance guarantee:** The performance guarantee shall be refunded to the contractor soon after the completion of the work and recording of the completion certificate as above.

#### **4.0 Rates:**

4.1 Subject to the nomenclature of the item as per schedule of quantities, the specification indicated in the tender documents, the rates quoted shall include charges for packing forwarding, insurance, freight and delivery, installation, testing, commissioning at site, cost of all materials including royalty & taxes if any, labor, sundry inputs, execution of work at all heights, levels, pattern and design for all leads, lifts and depths including overhead charges and contractor's profit. Nothing extra shall be paid on this account.

4.2 The Defect Liability Period (DLP) will be of 12 months from the date of handing over. Nothing extra for this period shall be paid.

#### **5.0 Completeness of tender:**

All sundry equipment, fittings, units assemblies, accessories, hardware items, foundation bolts, etc. and all other items which are useful and necessary for efficient assembly and installation of the structure and components of the work shall be deemed to have been included in the tender irrespectively of the whether such items are specifically mentioned in the tender document or not.

6.0 The Institute may on request of the contractor make available the room / proper storage space for storage of material and erection equipments as per the availability. Watch and ward of the stores and their safe custody shall be the responsibility of the contractor till the final taking over of the installation by the IIM Indore.

#### **7.0 Completion Period:**

The completion period of 03 (THREE) months indicated in the tender document is for the entire work of Construction of Structural Steel Elevator Hoist Shaft at SR-16

hostel at IIM Indore and handing over of the entire system to the satisfaction of the Engineer-in-Charge.

#### **8.0 Guarantee:**

The structure shall be guaranteed for a period of 12 months from the date of taking over by the institute against unsatisfactory performance and/or stability due to defective design, workmanship of material. The material or components, or any part thereof, so found defective during guarantee period shall be forthwith repaired or replaced free of cost, to the satisfaction of the Engineer-in-Charge. In case it is felt by the institute that undue delay is being caused by the contractor in doing this, the same will be got done by the IIM Indore at the risk and cost of the contractor. The decision of the Engineer-in Charge in this regard shall be final.

#### **9.0 Power Supply:**

Electric service connection of 415V ( $\pm 10\%$ ), 3 Phase, 4 wires, 50 Hz, AC supply shall be provided by the institute for installation purpose and the utility charges derived as per actual consumption will be recovered from the bills. Or else, the contractor may arrange his own source of electricity.

#### **10.0 Water Supply:**

Water supply required for civil work etc shall be arranged by the contractor.

#### **11.0 Extent of work:**

11.1 The work shall comprise of entire labor including supervision and all materials necessary to make a complete installation as required. The term complete installation shall not only mean major items of the structure covered by specifications but all incidental sundry components necessary for complete execution and satisfactory installation whether or not those have been mentioned in details in the tender document in connation with this contract.

11.2 Minor building works necessary for access to the lift shaft, foundation, making of opening in walls or in floors and restoring to their original condition, finish and necessary grouting etc. as required.

11.3 Defect Liability Period of one year from date of completion and handing over.

12.0 Validity: The bid shall remain valid for a period not less than Ninety (90) days after the deadline for submission of bid.

#### **13.0 COMPLIANCE WITH REGULATIONS AND INDIAN STANDARDS**

14. All works shall be carried out in accordance with relevant regulation, both statutory and those specified by the Indian Standards related to the works covered by these specifications.

#### **15. INDEMNITY**

The successful tenderer/bidder shall at all times indemnify the IIM Indore, consequent on this works contract. The successful tenderer/bidder shall be liable, in accordance with the Indian Law and Regulations for any accident occurring due to any cause and the IIM Indore shall not be responsible for any accident or damage incurred or claims arising there from during the period of erection, construction and putting into operation the structure and ancillary system under the supervision of the successful tenderer/bidder in so far as the latter is responsible. The successful tenderer/bidder shall also provide all insurance including third party insurance as may be necessary to cover the risk. No extra payment would be made to the successful tenderer/bidder due to the above.

#### **16. Cooperation with other agencies**

The successful tender shall co-ordinate with other contractor who is assigned to install the lift at the shaft (which will be constructed under this work) and shall exchange freely all technical information so as to make the execution of this works contract smooth. No remuneration should be claimed from the IIM Indore for such technical cooperation. If any unreasonable hindrance is caused to other agencies and any completed portion of the work has to be dismantled and re-done for want of cooperation and coordination by the successful tenderer during the course of work, such expenditure incurred will be recovered from the successful tenderer if the restoration work to the original condition or specification of the dismantled portion of the work was not undertaken by the successful tenderer himself.

#### **17. Mobilization advance:**

No mobilization advance shall be paid for this work.

#### **18. Care of the Building:**

Care shall be taken by the contractor while handling and installing the various equipments and components of the work to avoid damage to the building. He shall be responsible for repairing all damages *and* restoring the same to their original finish at his cost. He shall also remove at his cost all unwanted and waste materials arising out of the installation from the site of work.

#### **19. Erection Tools**

No tools and tackles either for unloading or for shifting, installation etc for erection purposes would be made available by the department. The successful tenderer shall make his own arrangement for all these facilities.

**INTEGRITY PACT**

To,  
.....,  
.....,  
.....

Sub: NIT No. IIMI/Project/01/2017/35 File No. 335 for the work of “Construction of Structural Steel Elevator Hoist Shaft at SR-16 hostel at IIM Indore”.

Dear Sir,

It is here by declared that IIM Indore is committed to follow the principle of transparency, equity and competitiveness in public procurement. The subject Notice Inviting Tender (NIT) is an invitation to offer made on the condition that the Bidder will sign the integrity Agreement, which is an integral part of tender/bid documents, failing which the tenderer/bidder will stand disqualified from the tendering process and the bid of the bidder would be summarily rejected. This declaration shall form part and parcel of the Integrity Agreement and signing of the same shall be deemed as acceptance and signing of the Integrity Agreement on behalf of the IIM Indore.

Yours faithfully

Chief Engineer

To,  
The Chief Engineer,  
IIM Indore (M.P.)

Sub: NIT No. IIMI/Project/01/2017/35 File No. 335 for the work of “Construction of Structural Steel Elevator Hoist Shaft at SR-16 hostel at IIM Indore”.

Dear Sir,

I/We acknowledge that IIM Indore is committed to follow the principles thereof as enumerated in the Integrity Agreement enclosed with the tender/bid document.

I/We agree that the Notice Inviting Tender (NIT) is an invitation to offer made on the condition that I/We will sign the enclosed integrity Agreement, which is an integral part of tender documents, failing which I/We will stand disqualified from the tendering process. I/We acknowledge that THE MAKING OF THE BID SHALL BE REGARDED AS AN UNCONDITIONAL AND ABSOLUTE ACCEPTANCE of this condition of the NIT.

I/We confirm acceptance and compliance with the Integrity Agreement in letter and spirit and further agree that execution of the said Integrity Agreement shall be separate and distinct from the main contract, which will come into existence when tender/bid is finally accepted by IIM Indore. I/We acknowledge and accept the duration of the Integrity Agreement, which shall be in the line with Article 1 of the enclosed Integrity Agreement.

I/We acknowledge that in the event of my/our failure to sign and accept the Integrity Agreement, while submitting the tender/bid, IIM Indore shall have unqualified, absolute and unfettered right to disqualify the tenderer/bidder and reject the tender/bid in accordance with terms and conditions of the tender/ bid.

Yours faithfully

**(Duly authorized signatory of the Bidder)**

To be signed by the bidder and same signatory competent / authorized to sign the relevant contract on behalf of IIM Indore.

### INTEGRITY AGREEMENT

This Integrity Agreement is made at ..... on this ..... day of ..... 2017.

#### BETWEEN

The Director, IIM Indore represented through Chief Engineer, IIM Indore, (Hereinafter referred as the IIM Indore, Prabandh Shikhar, Rau-Pithampur Road, Indore 'Principal/Owner', which expression shall unless repugnant to the meaning or context hereof include its successors and permitted assigns)

#### AND

.....  
..... (Name and Address of the Individual/firm/Company)  
through.....  
(Hereinafter referred to as the (Details of duly authorized signatory) "Bidder/Contractor" and which expression shall unless repugnant to the meaning or context hereof include its successors and permitted assigns)

#### Preamble

WHEREAS the Principal / Owner has floated the Tender (NIT No. IIMI/Project/01/2017/35 File No. 335) (hereinafter referred to as "Tender/Bid") and intends to award, under laid down organizational procedure, contract for "Construction of Structural Steel Elevator Hoist Shaft at SR-16 hostel at IIM Indore" hereinafter referred to as the "Contract".

AND WHEREAS the Principal/Owner values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/transparency in its relation with its Bidder(s) and Contractor(s).

AND WHEREAS to meet the purpose aforesaid both the parties have agreed to enter into this Integrity Agreement (hereinafter referred to as "Integrity Pact" or "Pact"), the terms and conditions of which shall also be read as integral part and parcel of the Tender/Bid documents and Contract between the parties.

NOW, THEREFORE, in consideration of mutual covenants contained in this Pact, the parties hereby agree as follows and this Pact witnesses as under:

#### Article 1: Commitment of the Principal/Owner

(1) The Principal/Owner commits itself to take all measures necessary to prevent corruption and to observe the following principles:

(a) No employee of the Principal/Owner, personally or through any of his/her family members, will in connection with the Tender, or the execution of the Contract,

demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.

(b) The Principal/Owner will, during the Tender process, treat all Bidder(s) with equity and reason. The Principal/Owner will, in particular, before and during the Tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential / additional information through which the Bidder(s) could obtain an advantage in relation to the Tender process or the Contract execution.

(c) The Principal/Owner shall endeavour to exclude from the Tender process any person, whose conduct in the past has been of biased nature.

(2) If the Principal/Owner obtains information on the conduct of any of its employees which is a criminal offence under the Indian Penal code (IPC)/Prevention of Corruption Act, 1988 (PC Act) or is in violation of the principles herein mentioned or if there be a substantive suspicion in this regard, the Principal/Owner will inform the Chief Vigilance Officer and in addition can also initiate disciplinary actions as per its internal laid down policies and procedures.

## **Article 2: Commitment of the Bidder(s)/Contractor(s)**

(1) It is required that each Bidder/Contractor (including their respective officers, employees and agents) adhere to the highest ethical standards, and report to the Government / Department all suspected acts of fraud or corruption or Coercion or Collusion of which it has knowledge or becomes aware, during the tendering process and throughout the negotiation or award of a contract.

(2) The Bidder(s)/Contractor(s) commits himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the Tender process and during the Contract execution:

(a) The Bidder(s)/Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of the Principal/Owner's employees involved in the Tender process or execution of the Contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the Tender process or during the execution of the Contract.

(b) The Bidder(s)/Contractor(s) will not enter with other Bidder(s) into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to cartelize in the bidding process.

(c) The Bidder(s)/Contractor(s) will not commit any offence under the relevant IPC/PC Act. Further the Bidder(s)/Contractor(s) will not use improperly, (for the purpose of competition or personal gain), or pass on to others, any information or documents provided by the Principal/Owner as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically. (d) The Bidder(s)/Contractor(s) of foreign origin shall disclose the names and addresses of agents/ representatives in India, if

any. Similarly Bidder(s)/Contractor(s) of Indian Nationality shall disclose names and addresses of foreign agents/representatives, if any. Either the Indian agent on behalf of the foreign principal or the foreign principal directly could bid in a tender but not both. Further, in cases where an agent participate in a tender on behalf of one manufacturer, he shall not be allowed to quote on behalf of another manufacturer along with the first manufacturer in a subsequent/parallel tender for the same item.

(d) The Bidder(s)/Contractor(s) will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the Contract.

(3) The Bidder(s)/Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

(4) The Bidder(s)/Contractor(s) will not, directly or through any other person or firm indulge in fraudulent practice means a willful misrepresentation or omission of facts or submission of fake/forged documents in order to induce public official to act in reliance thereof, with the purpose of obtaining unjust advantage by or causing damage to justified interest of others and/or to influence the procurement process to the detriment of the Government interests.

(5) The Bidder(s)/Contractor(s) will not, directly or through any other person or firm use Coercive Practices (means the act of obtaining something, compelling an action or influencing a decision through intimidation, threat or the use of force directly or indirectly, where potential or actual injury may befall upon a person, his/her reputation or property to influence their participation in the tendering process).

### **Article 3: Consequences of Breach**

Without prejudice to any rights that may be available to the Principal/Owner under law or the Contract or its established policies and laid down procedures, the Principal/Owner shall have the following rights in case of breach of this Integrity Pact by the Bidder(s)/Contractor(s) and the Bidder/ Contractor accepts and undertakes to respect and uphold the Principal/Owner's absolute right:

(1) If the Bidder(s)/Contractor(s), either before award or during execution of Contract has committed a transgression through a violation of Article 2 above or in any other form, such as to put his reliability or credibility in question, the Principal/Owner after giving 14 days notice to the contractor shall have powers to disqualify the Bidder(s)/Contractor(s) from the Tender process or terminate/determine the Contract, if already executed or exclude the Bidder/Contractor from future contract award processes. The imposition and duration of the exclusion will be determined by the severity of transgression and determined by the Principal/Owner. Such exclusion may be forever or for a limited period as decided by the Principal/Owner.

(2) Forfeiture of EMD/Performance Guarantee/Security Deposit: If the Principal/Owner has disqualified the Bidder(s) from the Tender process prior to the award of the Contract or terminated/determined the Contract or has accrued the right to terminate/determine the Contract according to Article 3(1), the Principal/Owner apart from exercising any legal rights that may have accrued to the Principal/Owner, may in its considered opinion forfeit the entire amount of Earnest

Money Deposit, Performance Guarantee and Security Deposit of the Bidder/Contractor.

(3) Criminal Liability: If the Principal/Owner obtains knowledge of conduct of a Bidder or Contractor, or of an employee or a representative or an associate of a Bidder or Contractor which constitutes corruption within the meaning of IPC Act, or if the Principal/Owner has substantive suspicion in this regard, the Principal/Owner will inform the same to law enforcing agencies for further investigation.

#### **Article 4: Previous Transgression**

(1) The Bidder declares that no previous transgressions occurred in the last 5 years with any other Company in any country confirming to the anticorruption approach or with Central Government or State Government or any other Central/State Public Sector Enterprises in India that could justify his exclusion from the Tender process.

(2) If the Bidder makes incorrect statement on this subject, he can be disqualified from the Tender process or action can be taken for banning of business dealings/ holiday listing of the Bidder/Contractor as deemed fit by the Principal/ Owner.

(3) If the Bidder/Contractor can prove that he has resorted / recouped the damage caused by him and has installed a suitable corruption prevention system, the Principal/Owner may, at its own discretion, revoke the exclusion prematurely.

#### **Article 5: Equal Treatment of all Bidders/Contractors/Subcontractors**

(1) The Bidder(s)/Contractor(s) undertake(s) to demand from all subcontractors a commitment in conformity with this Integrity Pact. The Bidder/Contractor shall be responsible for any violation(s) of the principles laid down in this agreement/Pact by any of its Subcontractors/sub-vendors.

(2) The Principal/Owner will enter into Pacts on identical terms as this one with all Bidders and Contractors.

(3) The Principal/Owner will disqualify Bidders, who do not submit, the duly signed Pact between the Principal/ Owner and the bidder, along with the Tender or violate its provisions at any stage of the Tender process, from the Tender process.

#### **Article 6- Duration of the Pact**

This Pact begins when both the parties have legally signed it. It expires for the Contractor/Vendor 12 months after the completion of work under the contract or till the continuation of defect liability period, whichever is more and for all other bidders, till the Contract has been awarded. If any claim is made/lodged during the time, the same shall be binding and continue to be valid despite the lapse of this Pacts as specified above, unless it is discharged/determined by the Competent Authority, IIM Indore.

#### **Article 7- Other Provisions**

(1) This Pact is subject to Indian Law, place of performance and jurisdiction is the Headquarters of the Division of the Principal/Owner, who has floated the Tender.

(2) Changes and supplements need to be made in writing. Side agreements have not been made.

(3) If the Contractor is a partnership or a consortium, this Pact must be signed by all the partners or by one or more partner holding power of attorney signed by all partners and consortium members. In case of a Company, the Pact must be signed by a representative duly authorized by board resolution.

(4) Should one or several provisions of this Pact turn out to be invalid; the remainder of this Pact remains valid. In this case, the parties will strive to come to an agreement to their original intensions.

(5) It is agreed term and condition that any dispute or difference arising between the parties with regard to the terms of this Integrity Agreement / Pact, any action taken by the Owner/Principal in accordance with this Integrity Agreement/ Pact or interpretation thereof shall not be subject to arbitration.

**Article 8- LEGAL AND PRIOR RIGHTS**

All rights and remedies of the parties hereto shall be in addition to all the other legal rights and remedies belonging to such parties under the Contract and/or law and the same shall be deemed to be cumulative and not alternative to such legal rights and remedies aforesaid. For the sake of brevity, both the Parties agree that this Integrity Pact will have precedence over the Tender/Contact documents with regard any of the provisions covered under this Integrity Pact.

IN WITNESS WHEREOF the parties have signed and executed this Integrity Pact at the place and date first above mentioned in the presence of following witnesses:

.....  
(For and on behalf of Principal/Owner)

.....  
(For and on behalf of Bidder/Contractor)

WITNESSES:

1.....  
(Signature, name and address)

2.....  
(Signature, name and address)

Place:

Dated:

## AGREEMENT

THIS AGREEMENT made at Indore on the \_\_\_\_\_ day of \_\_\_\_\_ 2017 between Indian Institute of Management Indore Rau- Pithampur Road, Indore (hereinafter called "The IIM INDORE" which expression shall, unless repugnant to the context or meaning thereof, include its administrators, successors and assigns) of the \_\_\_\_\_ one \_\_\_\_\_ part AND \_\_\_\_\_ (herein after called "The Contractor" which expression shall, unless repugnant to the context or meaning thereof, include its successors and permitted assigns) of the other part.

### WHEREAS

The IIM INDORE is desirous of carrying out the “NIT No. IIMI/Project/01/2017/35 File No. 335 for the work of “Construction of Structural Steel Elevator Hoist Shaft at SR-16 hostel at IIM Indore”.

The Works are to be executed as per the schedules mentioned in tender document drawings and specifications describing the works to be done.

The Contractor has agreed to execute the said works subject to the provisions hereinafter contained and subject also to General Conditions of Contract, Special conditions of contract, Safety Code, Model Rules for the protection of health and Sanitary arrangements for workers, Specifications, Preambles and Schedule of Quantities and installation schedule (all of which are hereinafter collectively referred to as the ‘said tender conditions’) and strictly in accordance with the Scope of work annexed hereto at or for the respective rates set out in the Schedule of Quantities amounting to the sum as there under arrived at or such other sums as shall become payable there under (hereinafter referred to as the said tendered amount).

### NOW IT IS HEREBY AGREED AS FOLLOWS: -

1. In consideration of the said tendered amount to be paid by The IIM INDORE to the Contractor at the time and in the manner set forth in the said tender conditions and in accordance with the Schedule of Payments to execute and complete the work shown upon the said Drawings strictly in accordance with the specifications and Schedule of Quantities.
2. The said tender conditions, scope of work and the annexures hereto shall be read and considered as forming part of this contract and the parties hereto shall respectfully abide by to the said conditions and perform the agreement on their part respectively contained in the said conditions.

3. The approved drawings if any, notice inviting tenders technical specification etc. shall also form the basis of this contract.
4. This contract is neither a Lump sum Contract, nor a piece work contract, but is a contract on item rate basis to be carried out and to be paid for according to the Schedule of Payments at the rates contained in the Schedule of Quantities.
5. The contract herein contained shall comprise not only the works mentioned above but all subsidiary works connected therewith within the same site as may be ordered to be done from time to time by the said Engineer In charge for the time being, even if such work may not be shown on the said Drawings or described in the said Specifications and Schedule of Quantities.
6. The IIM INDORE reserves to themselves the right of altering the drawings and the nature of the work by adding to or omitting from the scope of work any item of work or portions of the same without prejudice to this contract.
7. Time shall be considered as the essence of this contract and the Contractor hereby agrees to commence the work within 10 days from the date of work order or from the date of handing over of the site, as provided for in the said terms and conditions, whichever is later, and shall complete the entire work within the specified period, subject nevertheless the provisions for extension of time as may be agreed to by the IIM INDORE and as contained in the said conditions.
8. All payments by the IIM INDORE under this contract shall be made only at Indore.
9. All disputes arising out of or in any way connected with this contract shall be deemed to have arisen at Indore and courts in Indore only shall have jurisdiction to determine the same.
10. That the contract and several parts of this contract have been read by the contractor and fully understood by him. The contractor shall not be entitled for payment beyond tendered quantities unless ordered specifically by written instructions of Director IIM INDORE.
11. This contract shall be signed in duplicate, the original whereof shall be kept in the custody of the IIM INDORE, and the duplicate with the Contractor.

IN WITNESS WHEREOF the IIM INDORE has set his hands hereunto and two duplicates hereof through his duly authorized official and the Contractor has caused these

presents and two duplicates hereof under his common seal by his duly authorized representative at the place and on the date month and year first herein above written.

SIGNED, SEALED AND DELIVERED by IIM INDORE, by the hand of

Signature:  
Name:  
Designation:

IN THE PRESENCE OF

(1) Signature:  
Name:  
Address:

(2) Signature:  
Name:  
Address:

SIGNED, SEALED AND DELIVERED BY the Contractor M/s. \_\_\_\_\_  
\_\_\_\_\_.

Signature:  
Name:  
Designation:

IN THE PRESENCE OF

(1) Signature:  
Name:  
Address:

(2) Signature:  
Name:  
Address:

## PROFORMA OF SCHEDULES

The General condition of contract (GCC) 2014 of CPWD (Central Public Works Department) will be applicable for this work. The Schedules 'A' to 'F' will be as follows:

### SCHEDULE 'A'

Schedule of quantities (as per Financial Bid).

### SCHEDULE 'B'

Schedule of materials to be issued to the contractor. - Deleted.

### SCHEDULE 'C'

Tools and plants to be hired to the contractor - Deleted.

### SCHEDULE 'D'

Extra schedule for specific requirements/document for the work, if any. - To be intimated later if required.

### SCHEDULE 'E'

Reference to General Conditions of contract laid down in the tender document.  
Name of Work: "Construction of Structural Steel Elevator Hoist Shaft at SR-16 hostel at IIM Indore"

Estimated cost of work: Rs. 6,01,397/-

- (i) Earnest money: Rs. 12,000/- (to be returned after receiving performance guarantee)
- (ii) Performance Guarantee: 5% of tendered value.
- (iii) Security Deposit: 2.5% of tendered value.

or

2.5% of tendered value plus 50% of PG for contracts involving maintenance of the building and services/ other work after construction of same building and services/ other work.

### SCHEDULE 'F'

GENERAL RULES :                      Officer inviting tender- The Chief Engineer, IIM  
& DIRECTIONS                      Indore on behalf of the Director IIM Indore.

Maximum percentage for quantity of items

of work to be executed beyond which rates are to be determined in accordance with Clauses 12.2 & 12.3.

See below

**Definitions:**

2(v)	Engineer-in-Charge	Chief Engineer
2(viii)	Accepting Authority	Director
2(x)	Percentage on cost of materials and labour to cover all overheads and profits.	15%
2(xi)	Standard Schedule of Rates	CPWD DSR 2014
2(xii)	Department	Project Department, IIM Indore.
9(ii)	Standard CPWD contract Form GCC 2014, CPWD Form 7/ 8 as modified & corrected.	Upto date.

**Clause 1**

- |      |  |         |
|------|--|---------|
| (i)  | Time allowed for submission of Performance Guarantee from the date of issue of letter of acceptance                                    | 10 Days |
| (ii) | Maximum allowable extension with late fee @ 0.1% per day of Performance Guarantee amount beyond the period provided in (i) above ..... | 15 days |

**Clause 2**

Authority for fixing compensation under clause 2. Chief Engineer/ Director, IIM Indore

**Clause 2A**

Whether Clause 2A shall be applicable	Yes
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**Clause 5**

Number of days from the date of issue of letter of acceptance for reckoning date of start	10 Days or date of work order whichever is earlier.
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Mile stone(s) as per table given below:-

Sl. No.	Description of Milestone (Physical)	Time Allowed in months (from date of reckoning start)	Amount to be with-held in case of non achievement of milestone
1	Delivery / stocking of complete structural steel section at site, quantity as per BoQ.	1 <sup>st</sup> month	Rs. 1,00,000/-
2	Erection of structure upto 4 <sup>th</sup> floor level	2 <sup>nd</sup> month	Rs. 1,00,000/-
3	Fixing of glasses & other items, painting and completion.	3 <sup>rd</sup> month	Rs. 1,00,000/-
4	Delay beyond three months: 1.5 % of the tender value per week as compensation for delay.		

Time allowed for execution of work.

03 (THREE) Calendar Months.

Authority to decide:

- (i) Extension of time - Chief Engineer/Director, IIM Indore
- (ii) Rescheduling of mile stones- Chief Engineer, IIM Indore
- (iii) Shifting of date of start in case of delay in handing over of site- Chief Engineer, IIM Indore

Clause 6, 6A

Clause applicable - (6 or 6A)

6 A

Clause 7

Gross work to be done together with net payment /adjustment of advances for material collected, if any, since the last such payment for being eligible to interim payment

Rs. 2,00,000/-

Clause 10A

List of testing equipment to be provided by the contractor at site lab.- Deleted.

Clause 10B(ii)

Whether Clause 10 B (ii) shall be applicable

Yes

Clause 10CA - Deleted.

Clause 10CC - Deleted.

Clause 11

Specifications and guidelines to be followed

for execution of work

Relevant BIS code, CPWD Specifications, CPWD manual etc. With up-to-date correction slips.

**Clause 12**

Type of work: Construction of Structural Steel Elevator Hoist Shaft for Installation of passenger elevator

**12.2 & 12.3** Deviation Limit beyond which clauses 12.2 & 12.3 shall apply for work

50%

**Clause 16**

Competent Authority for Deciding reduced rates.

Director IIM Indore.

**Clause 25**

Constitution of Dispute Redressal Committee (DRC) - Construction Committee of IIM Indore.

**Clause 36 (i)**

**Requirement of Technical Representative(s) and recovery Rate**

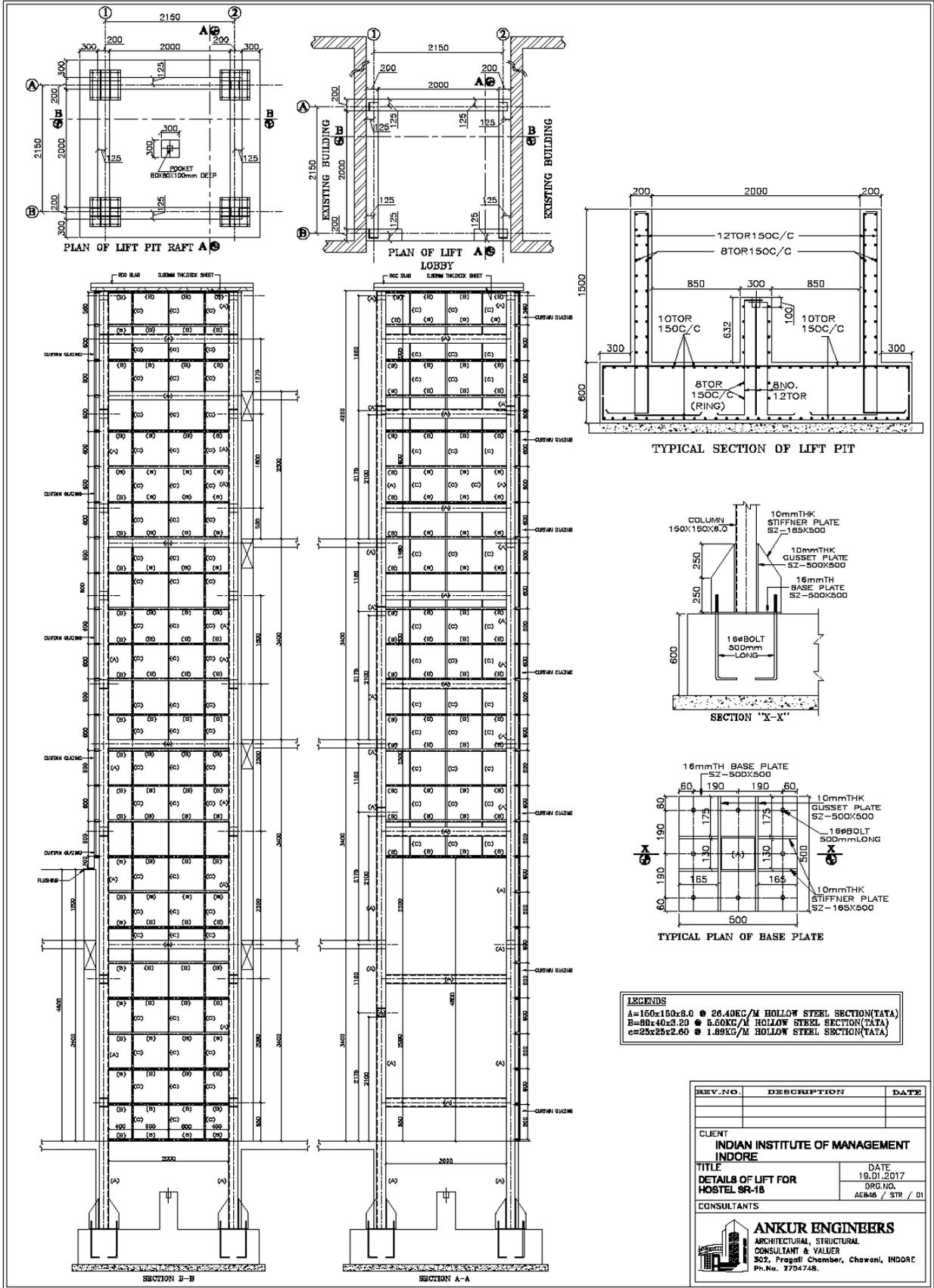
Sl no	Minimum Qualification of Technical Representative	Discipline	Designation (Principal Technical /Technical representative)	Minimum Experience	Number	Rate at which recovery shall be made from the contractor in the event of not fulfilling provision of clause 36(i)	
						Figures	Words
1	Graduate Engineer /Diploma Engineer	Civil	Site Engineer	Graduate Engineer with minimum 3 years/ Diploma Engineer with 5 year.	1	Rs. 25,000/-	Rupees fifteen thousand only

Assistant Engineers retired from Government services that are holding Diploma will be treated at par with Graduate Engineers.

Diploma holder with minimum 10 year relevant experience with a reputed construction co. can be treated at par with Graduate Engineers for the purpose of such deployment subject to the condition that such diploma holders should not exceed 50% of requirement of degree engineers.

### LIST OF APPROVED MAKE/MATERIALS

S.No.	Material	Manufacturer/Brand Name
1	Paint & Primer etc.	Asian Paints, ICI, Berger, Nerolac, Dulux
2	Structural steel	TISCO / SAIL/JINDAL/TATA
3	Structural glazing glass	Saint Gobain, Modiguard, Aasahi
4	Cement (OPC-43 Grade)	Ultratech / JK / Birla
5	Reinforcement Steel	TATA / SAIL / VAIZAG
6	Aluminium sections	Jindal, Hindalco,



**LEGENDS**

A=160x150x8.0 @ 26.40KG/M HOLLOW STEEL SECTION(TATA)  
 B=80x40x3.20 @ 5.50KG/M HOLLOW STEEL SECTION(TATA)  
 C=25x25x2.60 @ 1.89KG/M HOLLOW STEEL SECTION(TATA)

REV. NO.	DESCRIPTION	DATE
CLIENT		
INDIAN INSTITUTE OF MANAGEMENT INDORE		
TITLE		DATE
DETAILS OF LIFT FOR HOSTEL SR-1B		19.01.2017
		DRG. NO.
		AE846 / STR / 01
CONSULTANTS		
 <b>ANKUR ENGINEERS</b> ARCHITECTURAL, STRUCTURAL CONSULTANT & VALUER 302, Pragati Chamber, Chavani, INDORE Ph.No. 2794748.		

## **FINANCIAL BID**

**Name of Work: “Construction of Structural Steel Elevator Hoist Shaft at SR-16 hostel at IIM Indore”**

The Financial Bid is available on the e- procurement website  
<https://eprocure.gov.in/eprocure/app>