



सिद्धिमूलं प्रबन्धनम्  
भा. प्र. सं. इन्दौर  
IIM INDORE

### शिशु सदन (झूला-घर) एवं डे केयर सेंटर चलाने हेतु रूचि की अभिव्यक्ति

भारतीय प्रबंध संस्थान इंदौर अपने इंदौर परिसर में अनुभवी और नामी अभिकरणों/गैर सरकारी संगठनों/संस्थानों से शिशु सदन (झूला-घर) एवं डे केयर सेंटर चलाने हेतु रूचि की अभिव्यक्ति आमंत्रित करता है। दिनांक 1 मार्च 2016 तक बोलीदाता को इस तरह की सुविधा चलाने में कम से कम तीन वर्ष का अनुभव होना चाहिए।

रूचि की अभिव्यक्ति जमा करने की अंतिम तिथि 18 अप्रैल 2016, अपराह्न 3:00 बजे तक है। विस्तृत जानकारी वेबसाइट [www.iimidr.ac.in](http://www.iimidr.ac.in) पर टेंडर सेक्शन में उपलब्ध है।

### Expression of Interest to run Crèche cum Day Care Centre

Indian Institute of Management Indore invites Expression Of Interest (EOI) from reputed and experienced agencies / NGOs / Institutes to run Crèche cum Day Care Centre in its campus at Prabandh Shikar, Rau-Pithampur Road, Indore. The bidder should have at least three years of experience as on 1 March 2016 to run such facility.

The Last date to submit the EoI is 15 April, 2016 3:00 pm. For more details, log on to website [www.iimidr.ac.in](http://www.iimidr.ac.in) under Tender Section.



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IIM INDORE

## **Expression of Interest to run Crèche cum Day Care Centre**

Indian Institute of Management Indore invites Expression Of Interest (EOI) from reputed and experienced agencies / NGOs / Institutes / Individuals to run Crèche cum Day Care Centre from 0845 hrs to 1800 hrs in campus at Prabandh Shikar, Rau-Pithampur Road, Indore. The bidder should have at least three years of experience as on 1 March 2016 to run such facility.

1. IIM Indore is inviting Expression of Interest from reputed and experienced agencies / NGOs / Institutes / Individuals run a Crèche-Cum-Day Care Centre from 0845 hrs to 1800 hrs at the campus. The IIM Indore Campus situated on Rau-Pithampur Road is a full-fledged campus with all the necessary amenities for its employees. The community members of the Institute are seeking services of a professional Crèche in order to have a balance between professional and parenthood needs.

2. The EoI should include:

a) An overview of the proposed “Crèche-Cum-Day Care Centre.

b) Manpower Planning: Numbers, Type, Qualification and Experience of staff to be provided by agency for operating the “Crèche-Cum-Day Care Centre”.

c) Present infrastructure available with the agency and experience profile of providing/operating such facilities.

d) Necessary infrastructural requirements from IIM Indore, i.e. space, furnishing, etc.

e) Feedback / Recommendation about the services where the bidder has worked for not less than two years.

3. Key Points to be noted:

a) The agency shall not sublet / off load / entrust the whole work or any part thereof to any other person / party to carry out its obligations.

b) The agency shall provide the required sufficient number of its own staff (adults who are medically fit, bearing good moral character) for rendering the services.

c) IIM Indore shall provide the basic infrastructure, i.e. space, water supply, electricity etc.

d) IIM Indore shall not provide the accommodation for the staff being deployed by the agency.

4. Interested agencies may like to visit IIM Indore campus in order to assess the requirements and have first-hand knowledge of the location.

5. EoI may kindly be sent in order to reach the following address by 15 April, 2016, at 3.00 p.m.:

Stores & Purchase Officer, IIM Indore, Prabandh Shikhar, Rau-Pithampur Road, Indore – 453556. Tel. 0731-2439630 / 636

Please super scribe the envelope with EoI to run a “Crèche-Cum-Day Care Centre” at the IIM Indore Campus.

IIM Indore accepts no responsibility for any loss/delay/non-receipt of EoIs not submitted in person. Offers received late/incomplete are liable for rejection.

6. Contact Person for clarification and additional Information:

Mr. Jigar Kantharia, Officer (Outsourced Activities), IIM Indore, Prabandh Shikhar, Rau-Pithampur Road, Indore – 453556. Tel. 0731-2439636, Email : kantharia@iimdr.ac.in

7. The EOI shall be valid for 3 (Three) months from the last date of submission of EoI / revised EoI (if any).

8. The Institute reserves the right to modify the conditions of the EoI, at any time, without assigning any reasons for the same.

9. IIM Indore reserves the right to accept/reject any EOI in part or full, without assigning any reason whatsoever.

10. If the last date of receiving/opening of the EOI coincides with a holiday, then the next working day shall be the receiving/opening date.

11. The agencies submitting their EOI will be evaluated for further shortlisting based on the following:

- (i) Verification of EoI documents by committee constituted for the purpose;
- (ii) Physical visit of crèches (if required) to check the services, amenities and credentials of the bidder by the committee constituted for this purpose for recommending the names of agencies suitable for inviting financial offers;
- (iii) Presentation by the agency to officials of the Institute. The presentation should cover the basic concept of functioning, the services offered, manpower planning and infrastructure required from IIM Indore.

12. No financials to be given by the agency at this stage.

13. The names of the suitable agencies will be recommended by the committee for inviting financial offers.
14. Based on the scrutiny of financial offers vis-a-vis services offered by the bidder, the competent authority of the Institute will approve the name of the agency suitable to run Crèche cum Day Care Centre at IIM Indore.
15. The decision of the Institute in the matter will be final and binding to all the bidders.
16. The courts at Indore, Madhya Pradesh shall have the exclusive jurisdiction to try all disputes, if any, arising out of this agreement between the parties.

## **Expression of Interest to establish Crèche cum Day Care Centre**

### **Annex – I – Technical Offer**

- 1.Name and Address of the Bidder:
  
- 2.Email ID and Contact Telephone Number of the Bidder:
  
3. Please enclosed an overview of the proposed “Crèche-Cum-Day Care Centre.
  
4. Please provide details about the Numbers, Type, Qualification and Experience of staff to be provided by agency for operating the “Crèche-Cum-Day Care Centre”.
  
5. Please provide detailed break-up of Monthly expenditure per child expected to be charged and the minimum numbers of children required to operate the Crèche.
  
6. Please provide details regarding present infrastructure available with the agency and experience profile of providing/operating such facilities.
  
7. Please provide necessary infrastructural requirements from IIM Indore, i.e. space, furnishing, etc.
  
8. Please mention operating timing details of crèche.

Signature of the Bidder with Seal

**Expression of Interest to establish Crèche cum Day Care Centre**

**Annexure-II  
UNDERTAKING  
(ON LETTER-HEAD OF THE HOTEL)**

To  
Indian Institute of Management Indore  
Prabandh-Shikhar  
Rau-Pithampur Road  
Indore 453 556  
Madhya Pradesh

Name of the Bidder \_\_\_\_\_ Due date: \_\_\_\_\_

Sir,

1. This is to certify that I/We before signing this EOI have read and fully understood all the terms and conditions and instructions contained therein and undertake myself/ourselves abide by the said terms and conditions of the EoI.
2. I/We shall provide quality services to the Institute with amenities as mentioned in our EOI.

(Signature of the Bidder)

Name and Address of the Bidder

Telephone Number

**Expression of Interest to establish Crèche cum Day Care Centre**

**ANNEXURE – III**

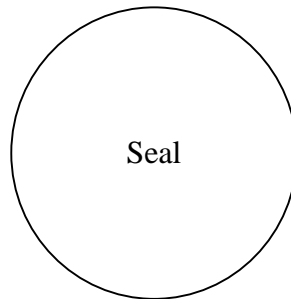
**CERTIFICATE  
(to be provided on letter head of the firm)**

I hereby certify that the above firm has not been ever blacklisted by any Central/State Government/Public Undertaking/Institute on any account.

I also certify that the above information is true and correct in any every respect and in any case at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

Date:

Place:



Authorized Signatory

Name:

Designation:

Contact No.: