

भारतीय प्रबंध संस्थान इंदौर
INDIAN INSTITUTE OF MANAGEMENT INDORE

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निविदा क्रमांक Tender No: IIMI/2016-17/48



दिनांक/ Date: March 01, 2017

वायरलेस रेडियो नेटवर्क सुविधा किराये पर उपयोग एवं वायरलेस रेडियो सेट्स (वाकी-टॉकी) क्रय करने हेतु
निविदा आमंत्रण सूचना / Notice Inviting Tender for Hiring of Wireless Radio Network Facility
and Purchase of Wireless Radio Sets (Walkie-Talkie)

(E-PROCUREMENT MODE ONLY)

भारतीय प्रबंध संस्थान इंदौर (आईआईएम इंदौर) निम्नलिखित मदों के लिए ओईएम / अधिकृत वितरकों / अधिकृत विक्रेताओं/ प्रतिष्ठित एजेंसियों से ऑनलाइन बोली (ई- टेंडर) आमंत्रित करता है |

Indian Institute of Management Indore (IIMI Indore) invites online bids (e-tender) from OEM / authorized distributors / authorized dealers/ specialized agencies for the following:

निविदा का संक्षिप्त विवरण Brief Details of Tender:

मद का विवरण Item Description	निविदा फीस (सभी टैक्स मिलाकर) Tender Fee (inclusive of all taxes) (Rs.)
Hiring of Wireless Radio Network Facility and Purchase of Wireless Radio Sets (Walkie-Talkie)	500/-

निविदा दस्तावेज <http://eprocure.gov.in/eprocure/app> से डाउनलोड किया जा सकता है और केवल इसी पोर्टल के माध्यम से जमा किये जाने की अंतिम तिथि और समय तक प्रस्तुत किया जाना चाहिए |

The Tender Document can be downloaded from Central Public Procurement (CPP) Portal <http://eprocure.gov.in/eprocure/app> and bid is to be submitted **online** only through the same portal up to the last date and time of submission of tender.

निविदा की महत्वपूर्ण तिथियाँ Critical Dates of Tender:

क्रमांक S. No.	विवरण Particulars	दिनांक Date	समय Time
01	निविदा के ऑनलाइन प्रकाशन / डाउनलोड की तिथि एवं समय Date & Time of Online Publication/Download of Tender	01-03-2017	1730 Hrs.
02	बोली जमा करने की प्रारंभ तिथि एवं समय Bid Submission Start Date & Time	01-03-2017	1730 Hrs.
03	बोली जमा करने की अंतिम तिथि एवं समय Bid Submission Close Date & Time	14-03-2017	1000 Hrs.
04	निविदा शुल्क जमा करने की अंतिम तिथि एवं समय Closing date & time for Submission of original Tender Fee	14-03-2017	1000 Hrs.
05	तकनीकी बोलियों का खोला जाना Opening of Technical Bids	15-03-2017	1000 Hrs.

विषय सूची
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1. ABOUT IIM INDORE

Indian Institute of Management Indore (IIM Indore) is an Autonomous Institute under Ministry of Human Resource Development, Govt. of India.

2. BROAD SCOPE OF WORK:

Sr. No.	Particulars	Quantity
01	Hiring of Wireless Network Services for Wireless Radio Set having <ul style="list-style-type: none">• PMRTS network• Campus wide excellent quality of network• Uninterrupted service 24x7• Dedicated band for IIM Indore	For one year on monthly hiring basis
02	Hand Held Walkie-Talkie Wireless Radio Set (Without Display)	10 Nos.
03	Hand Held Walkie-Talkie Wireless Radio Set (With Display)	05 Nos.
04	Wireless Radio Base Set (With Display)	01 No.
05	Spare battery for Hand Held Walkie-Talkie Wireless Radio Set compatible with item no. 2 and 3.	05 Nos.

Note- Item no. 02, 03, 04 should be compatible with item no.01. Detailed solution with item details i.e. make, model, technical specification etc. to be provided by the bidder alongwith technical bid.

It is suggested that the Service providers should visit IIM Indore to understand the requirement before submitting the bid.

3. TENDER FEE DETAILS

- a) **Tender Fee of Rs. 500/- (Rupees Five Hundred only)** inclusive of all taxes in the form of Demand Draft/Banker's Cheque from Nationalized/scheduled bank in favour of Indian Institute of Management Indore, payable at Indore should be submitted.
- b) The firms registered with DGS&D / National Small Industries Corporation (NSIC) for **all these services only**, are exempted from Tender fee. However, they have to enclose valid self-attested registration certificate(s) alongwith the tender to this effect.

4. OID, ELIGIBILITY CRITERIA & TECHNICAL CRITERIA

4.1 OID (Other Important Documents)

OID viz. Firm Incorporation Certificate, PAN details, TIN/CST/ST/etc. details are to be provided.

4.2 Eligibility Criteria

- a) The Bidder should give Self declaration certificate for acceptance of all terms & conditions of NIT documents. A duly completed certificate to this effect is to be submitted as per the Annexure-II.
- b) The firm should be neither blacklisted by any Government Dept., nor is any criminal case registered / pending against the firm or its owner / partners anywhere in India. A duly completed certificate to this effect is to be submitted as per Annexure-III.
- c) The bidder should have valid and operative PMRTS license issued by statutory body for providing services at Indore/IIM Indore. Copy of the same to be submitted.
- d) The firm should have experience in similar type of services, copies of Purchase Order / Work Order and satisfactory report where the similar type of work executed during the last two years to be submitted as per the Annexure-IV.
- e) The bidder should have at least one operational setup of similar services in any of reputed Organization, copies of purchase order/work order to this effect to be submitted.
- f) The firm should be OEM / Authorized Dealer / Authorized Distributer of the Walkie-Talkie Wireless Set. A duly completed certificate to this effect is to be submitted.

4.3 Technical Criteria

Bidders should comply the specification of the NIT item in all respect. The detailed format is attached at Annexure-V. The bidder is to complete the same in all respect and submit accordingly.

5. FINANCIAL BID DETAILS

No price bid to be submitted at this stage. Financial bid will be invited separately only from the qualified bidders who participated in the NIT.

6. TIME SCHEDULE

क्रमांक S. No.	विवरण Particulars	दिनांक Date	समय Time
01	Date & Time of Online Publication/Download of Tender	01-03-2017	1730 Hrs.
02	Bid Submission Start Date & Time	01-03-2017	1730 Hrs.
03	Bid Submission Close Date & Time	14-03-2017	1000 Hrs.
04	Closing date & time for Submission of original Tender Fee	14-03-2017	1000 Hrs.
05	Opening of Technical Bids	15-03-2017	1000 Hrs.

7. AVAILABILITY OF TENDER

The tender document can be downloaded from <http://eprocure.gov.in/eprocure/app> and be submitted only through the same website.

8. BID VALIDITY PERIOD

The bid remain valid for 60 days from the date of opening. A bid valid for a shorter period shall be rejected, being non-responsive.

9. BID SUBMISSION

9.1 Instruction to Bidder

Bidders are required to enrol on the e-Procurement module of the **Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>)** by clicking on the link "**Online Bidder Enrolment**" on the CPP Portal. **The registration is completely free of charge.**

Possession of a valid Class II/III DSC in the form of smart card / e-token is a prerequisite for registration and participating in the bid submission activities. DSCs can be obtained from the authorised certifying agencies recognized by CCA India (e.g. Sify/TCS/nCode/eMudhra etc).

Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.

Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.

The Bidders are required to log in to the site through the secured log-in by entering their respective user ID / password and the password of the DSC.

The CPP portal also has user manuals with detailed guidelines on enrollment and participation in the online bidding process. The user manuals can be downloaded for reference.

Any queries related to process of online bid submission or queries related to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The **Toll Free** contact numbers for the helpdesk are 1800 3070 2232, 7878007972 and 7878007973.

9.2 Online Bid Submission Procedure

OID: The file should be saved in a PDF version and should comprise of the following items:

1. Packet-1: Duly Completed Scanned PDF of PAN Card.
2. Packet-2: Duly Completed Scanned PDF of Registration Certificate Details.
3. Packet-3: Duly Completed Scanned PDF of Service Tax.
4. Packet-4: Duly Completed Scanned PDF of Sales Tax.

Cover-1: The file should be saved in a PDF version and should comprise of the following items:

1. Packet-1: Duly Completed Scanned PDF copy of Annexure-I with copy of DD or Banker's Cheque for Tender Fee.
2. Packet-2: Duly Completed Scanned PDF copy of Annexure-II.
3. Packet-3: Duly Completed Scanned PDF copy of Annexure-III.
4. Packet-4: Copy PMRTS license.
5. Packet-5: Duly Completed copy of Annexure-IV with supporting Documents.
6. Packet-6: Copies of purchase order/work order as per Sr.No.4.2 (e).
7. Packet-7: Copy of OEM/Authorized Dealer certificate as per Sr.No.4.2 (f).
8. Packet-8: Duly Completed copy of Technical Bid as per Annexure-V

9.3 Offline Submission of Tender Fee

It is also required to submit Tender Fee along with duly completed Annexure-I in original in a sealed envelope superscripted "**Notice Inviting Tender for Hiring of Wireless Radio Network Facility and Purchase of Wireless Radio Sets (Walkie-Talkie)**" at the following address on or before 14-03-2017 at 1000 hrs.

Stores & Purchase Department
First Floor, Administrative Block
Indian Institute of Management Indore
Prabandh Shikhar, Rau-Pithampur Road
Indore-453 556 (M.P), India
Phone: 0731-2439631-34
Email: stores@iimidr.ac.in

10. BID OPENING

- a) Bids will be opened on 15-03-2017 at 1000 Hrs.
- b) Bids should be summarily rejected, if required documents & original tender fee are not submitted within stipulated date / time.

11. BID EVALUATION

- a) Based on results of the Technical evaluation (eligibility criteria), IIM Indore invite the financial bid from those Bidders who qualify in the Technical evaluation. The financial bid with the lowest price will be the highest evaluated bid.

12. PAYMENT TERMS

- a) No advance payment will be made in any case. The Institute will pay the service charges (monthly rent for Wireless Network Service) of the agency on monthly basis on presentation of invoice preferably within 30 working days from the date of receipt of the original invoice from the agency.
- b) Bills in Duplicate towards the supply of Walkie-Talkie Set should be sent and the payment shall be released generally within 30 days, only after it is ensured that the items / quality of the items supplied are to the entire satisfaction of IIM Indore. If any item is found defective, or not of the desired quality etc., the same should be replaced by the firm(s) immediately for which no extra payment shall be made.
- c) TDS and any other Government levies applicable on bills as per Government instructions/ notifications issued from time to time shall be applicable and deducted from vendor's bills.

13. WARRANTY OF QUALITY AND QUANTITY

- a) The awardee shall have to give minimum **one year** onsite warranty for sets and minimum six months onsite warranty for supplied batteries.
- b) The Vendor will be responsible for the comprehensive maintenance during the contract period after the acceptance of installation & testing of hardware for which IIM Indore will not make any extra payment.
- c) **“The network services shall be provided 24 hours & 7 days in a week. Expected uptime service availability should be 99.9% and downtime shall not be continuous more than 30 minutes in a day, failing which penalty* will be imposed. (*Penalty=Charges of one hours X downtime time in hours X 2).”**

14. LIQUIDATED DAMAGES

In case of delay in work completion by the stipulated date, IIM Indore reserves the right of imposing penalty @ 0.5 % per week on the overall value of the work order subject to maximum 10 % of the total cost of work order.

15. PERFORMANCE SECURITY DETAILS

- a) The successful tenderer will have to deposit the performance security valid for **15 Months** in the form of TDR/FDR/Bank Guarantee @10% of the total value of order at the earliest from the date of issue of the award letter. No interest will be paid by IIM Indore on the deposit.
- b) Performance Security will be refunded to the supplier, after it duly performs and completes the contract/warranty period in all respect.
- c) Performance Security will be forfeited if the firm fails to perform/abide by any of the terms or conditions of the contract.
- d) In case, the firm fails to deliver the required service within specified delivery period, the same service will be procured from open market and the difference of cost, if any, will be recovered from Performance Security or from pending bill(s) of the defaulting firm or from both in case the recoverable amount exceeds the amount of Performance Security.

16. CONTRCT PERIOD

- a) The contract will be initially for a period of one year starting from the date of installation. Based on satisfactory performance, the contract may be extended maximum up to another two years (one year at a time) on mutually agreed terms and conditions.
- b) IIM Indore can terminate the contract with one-month notice in case the services are not found satisfactory. In such a case, IIM Indore will pay on actual work basis for the duration for which the services were used during the period in question.

17. DELIVERY SCHEDULE

The successful bidder should Supply, Installation, Testing & Commissioning the respective ordered item **within 30 days** at IIM Indore from the receipt of the purchase order. In case of any damage found, the item(s) should be replaced **within 15 days** at IIM Indore. The bidder has to make own arrangement for unloading of the items.

18. TERMS AND CONDITIONS

18.1 Termination for Insolvency

- a. The IIM Indore may at any time terminate the Contract by giving a written notice to the awarding firm, without compensation to the firm, if the firm becomes bankrupt or otherwise insolvent as declared by the competent Court, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to the department.

- b. The courts of Indore alone will have the jurisdiction to try any matter, dispute or reference between the parties arising out of this purchase. It is specifically agreed that no court outside and other than Indore Court shall have jurisdiction in the matter

18.2 Force Majeure

- a. Should any force majeure circumstances arise, each of the contracting parties be excused for the non-fulfillment or for the delayed fulfillment of any of its contractual obligations, if the affected party within 15 days of its occurrence informs in a written form the other party.
- b. Force Majeure shall mean fire, flood, natural disaster or other acts such as war, turmoil, sabotage, explosions, epidemics, quarantine restriction, strikes, and lockouts i.e. beyond the control of either party.

18.3 Arbitration

In the event of any dispute or difference arising under this supply, the Director, IIM Indore or his nominee is the arbitrator and the decision of the arbitration will be binding on both parties.

18.4 Other Conditions

- a) In case the bidders/successful bidder(s) are found in breach of any condition(s) at any stage of the NIT, Performance Security shall be forfeited.
- b) IIM Indore reserves the right to accept or reject any or all the NITs in part or in full, without assigning any reason thereof.
- c) IIM Indore reserves the right to relax / amend / withdraw any of the terms and conditions contained in the NIT Document without assigning any reason thereof. Any inquiry after submission of the quotation will not be entertained.
- d) Conditional Bids will not be considered in any case.
- e) IIM Indore reserves the right to modify/change/delete/add any further terms and conditions prior to issue of financial bid.
- f) IIM Indore shall not be responsible for any postal delay, non-receipt or non-delivery of the Tender.
- g) IIM Indore reserves the right to place repeat order upto 100% of the quantities within a period of 12 months from the date of successful completion of purchase order at the same rates and terms.

- h) Tenderers are also advised to visit the IIM Indore Campus site, inspect and understand the work before submitting the bid.

- i) **IIM Indore may issue corrigendum to NIT documents before due date of Submission of bid. The bidder is required to read the NIT documents in conjunction with the corrigendum, if any, issued by IIM Indore. The bidder is not supposed to incorporate the amendment in the body of the NIT document.**

ANNEXURE – I

To
The Officer (Stores & Purchase)
Indian Institute of Management
Prabandh Shikhar,
Rau – Pithampur Road
Indore

Sub: - Tender Fee Details.

Ref : - Tender No. IIMI/2016-17/48 dated 01/03/2017
(Notice Inviting Tender for Hiring of Wireless Radio Network Facility and Purchase of
Wireless Radio Sets (Walkie-Talkie))

Dear Sir,

The following DD in favour of IIM Indore are enclosed herewith towards Tender Fee.

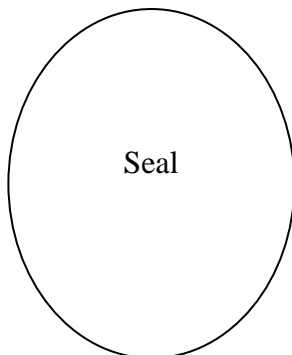
Detail of DD	Amount	DD No. & Date	Bank Name
Tender Fee (Including tax)	Rs. 500/-		

Thanking you

Yours faithfully,

(Authorized Signatory with Seal)

Date:



Place:

Authorized Signatory

Name:

Designation:

Contact No.:

ANNEXURE – II

To
Officer (Stores & Purchase)
Indian Institute of Management
Prabandh Shikhar,
Rau – Pithampur Road
Indore

Sub: - Self Declaration Certificate

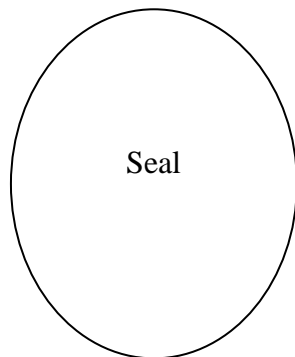
Ref : - Tender No. IIMI/2016-17/48 dated 01/03/2017
(Notice Inviting Tender for Hiring of Wireless Radio Network Facility and Purchase of
Wireless Radio Sets (Walkie-Talkie))

Dear Sir,

With reference to the above, I am/ We are offering our **NIT for Hiring of Wireless Radio Network Facility and Purchase of Wireless Radio Sets (Walkie-Talkie)**, I / We hereby reconfirm and declare that I / We have carefully read, understood & complying the above referred tender document including instructions, scope of work, terms & conditions, specifications, schedule of quantities, unloading and all the contents stated therein.

Date:

Place:



Authorized Signatory

Name:

Designation:

Contact No.:

Email ID:

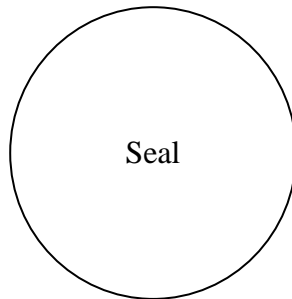
ANNEXURE – III

CERTIFICATE
(to be provided on letter head of the firm)

I hereby certify that the above firm neither blacklisted by any Central/State Government/Public Undertaking/Institute nor is any criminal case registered / pending against the firm or its owner / partners anywhere in India.

I also certify that the above information is true and correct in any every respect and in any case at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

Date:



Place:

Authorized Signatory

Name:

Designation:

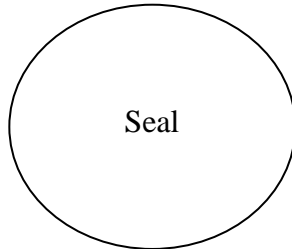
Contact No.:

ANNEXURE – IV

Work Order Details:

Evaluation Criteria	Name of the Client	Order No. and Date	Amount	Remark
List of Purchase Order / Work Order where the similar type of Work executed by you during the last 2 years				Supporting Documents are to be attached along with the Annexure-IV

Date:



Place:

Authorized Signatory

Name:

Designation:

Contact No.:

ANNEXURE – V

TECHNICAL BID

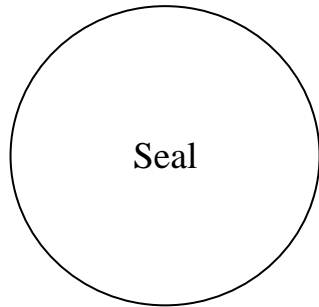
Sr. No.	Particulars	Complied Yes/no
01	Hiring of Wireless Network Services for Wireless Radio Set having <ul style="list-style-type: none">• PMRTS network• Campus wide excellent quality of network• Uninterrupted service 24x7• Dedicated band for IIM Indore	
02	Hand Held Walkie-Talkie Wireless Radio Set (Without Display)	
03	Hand Held Walkie-Talkie Wireless Radio Set (With Display)	
04	Wireless Radio Base Set (With Display)	
05	Spare battery for Hand Held Walkie-Talkie Wireless Radio Set compatible with item no. 2 and 3	

Note-

- 1. Item no. 02, 03, 04, should be compatible with item no.01. Detailed solution with item details i.e. make, model, technical specification etc. to be provided by the bidder alongwith technical bid.**
- 2. The awardee has to provide all manuals; warranty cards etc. for the material and has to attend the complaints within three working days during the warranty period.**
- 3. The awardee has to arrange necessary training for the IIM Security staff for use of the sets.**

Date:

Authorized Signatory:



Name:

Designation:

Place:

Contact No.: