



सिद्धिमूलं प्रबन्धनम्  
भा. प्र. सं. इन्दौर  
IIM INDORE

# भारतीय प्रबंध संस्थान इंदौर

## INDIAN INSTITUTE OF MANAGEMENT INDORE

Prabandh Shikhar, Rau-Pithampur Road, Indore - 453556 (M.P.), India

Ph. 0731-2439620, Email: projectdept@iimidr.ac.in

**Tender Notice No.**  
**IIMI/Estate/17/2019/17 File No. 156**

### **TECHNO COMMERCIAL PROPOSAL**

***Name of Work: Replacement of cable in order to make the CCTV-Camera functional for stretch tower no.7 to Children Park.***

*Certified that the NIT Document contains 13 pages serially numbered from 1 to 13*

## INDIAN INSTITUTE OF MANAGEMENT INDORE

### INDEX

Sr. No.	Contents	Page No.
<b><u>Part-I: Technical cum Commercial Bid</u></b>		
1	Notice Inviting Tender (NIT)	3
a	Part "A" NIT Details	3
b	Part "B" Tender requirements	4
c	Part "C" Other terms & conditions	5
2	Milestones	9
3	Approved Material / Make list	9
<b><u>Part-II: Financial Bid</u></b>		
1	Financial Bid	12



## भारतीय प्रबंध संस्थान इन्दौर

प्रबंध शिखर, राऊ-पीथमपुर रोड, इन्दौर - 453 556 (म.प्र.), भारत

INDIAN INSTITUTE OF MANAGEMENT INDORE

Prabandh Shikhar, Rau-Pithampur Road, Indore - 453 556 (M.P.), India

Dated: May 21, 2019

### NOTICE INVITING TENDER

Tender Notice No. IIMI/Estate/17/2019/17 File No. 156

IIM Indore invites item rate tender under two bid system (Part-I Technical bid & Part-II Financial bid) for the under mentioned work. Schedule of item & quantity is attached as annexure -1 to this notice.

The tender is e-published on IIM Indore website under the URL: <http://iimdr.ac.in/tenders/>. Interested parties can download the same and submit by post or hand delivery before the due date & time.

#### Part "A" : NIT Details

1	NIT No.: IIMI/Estate/17/2019/17 File No. 156	
2	Name of Work	<i>"Replacement of cable in order to make the CCTV-Camera functional for stretch tower no.7 to Children Park."</i>
3	Estimated Cost Put to Tender (Excluding Goods & Service Tax)	Rs. 1,95,798/- (Rs One Lakh ninety five Thousand Seven Hundred Ninety Eight Only)
4	Earnest Money Deposit (Rs.)	Rs. 3915.00 /- (Rs.Three thousand Nine hundred & one five Only) by e-payment through electronic mode. <b>(If exemption claimed, the bidder has to submit online respective document issued by Government of India)</b>
5	Tender Processing Fee (Rs.)	Rs. 500/- by e-payment through electronic mode. (Non-Refundable)
6	Completion period	30 Days
7	Last date & time of receipt of tender	May 27, 2019 Up to 03:00 PM in a Sealed cover only addressed to the "Chief Engineer, IIM Indore Prabandh Shikhar, Rau-Pithampur Road Indore- 453556, Madhya Pradesh."
8	Date & Time of opening of technical bid	04:00 PM on May 27, 2019 in the Office of the Chief Engineer, Administrative Block, IIM Indore M.P. 453556
9	Date and Time of opening of financial bid of qualified bidders	Will be notified at a later date
10	Security Deposit	2.5% of tendered value from bills
11	Performance Guarantee	5% of tendered value on acceptance of bid

## Part “B”: Tender Requirements

### 1. Criteria of eligibility for submission of bid documents:

In order to fulfil eligibility for acceptance, the following criteria will be followed. Bidders are required to submit relevant verifiable and self-attested documents.

- i) PAN Card
- ii) Experience/ work completion certificate from the client for whom similar work of highest value has been executed. The certificate should not be older than seven years.

*Three similar works, each of value not less than Rs. 78,319 /-,*

**OR**

*Two similar works, each of value not less than Rs. 1, 17,479 /-,*

**OR**

*One similar work of value not less than Rs. 1, 56,638 /-, all amounts rounded off to a convenient full figure.*

**Note: Similar work shall Supply installation and laying of power cable.**

- iii) GST (Goods & Service Tax) Registration Certificate
- iv) Certification of Registration of firm / company.
- v) Copy of Valid ID & Address proof issued by Government of India.
- vi) E-payment details towards cost of tender processing fee & EMD.
- vii) Bank Account Detail.

### 2. Mode of payment of Tender processing fee and EMD:

Bidders may deposit the Tender Processing Fee and EMD through NEFT/ RTGS or Direct Credit. Details for the same are as below:

Name of beneficiary	: Indian Institute of Management Indore
Address	: Rau-Pithampur Road, Indore -453556, M.P.
Account No.	: 53018623445
Name of the Bank	: State Bank of India
Address of the bank	: IIM Indore Campus
IFSC Code	: SBIN0030525

Bidders will have to attach Payment details towards cost of tender processing fee & EMD during the submission of tender and the same will be accepted only on verification & confirmation by the Institute. Any delay in credit will not be entertained by the Institute.

### 3. The Tenderer is required to prepare two sealed cover comprising of the following:

- (i) Cover-I: Technical Bid
- (ii) Cover-II: Financial Bid

Both covers should be kept in one main sealed cover super scribed as “NIT No.: IIMI/Estate/17/2019/17 File No. 156, “Replacement of cable in order to make the CCTV-Camera functional for stretch tower no.7 to Children Park.” at IIM Indore.”

The tenderer has to drop the cover sealed in above manner in the Tender Box kept at the “Project Department, IIM Indore, Administrative Block, Rau Pithampur Road, Indore - 453556 M.P.” on or before the due date & time positively. The tender shall not be accepted beyond the stipulated date and time under any circumstances whatsoever. Any delay happened in the transition is at the risk of the tenderer and IIM Indore will not be responsible.

4. EMD of unsuccessful bidders will be refunded through bank detail submitted by them.

#### Part “C”: Other Terms & Conditions

1. The bid submitted shall become invalid and tender processing fee shall not be refunded if:
  - (i) If the bidder is found ineligible.
  - (ii) If the documents submitted by the successful bidder does not match with the originals before the award of work.
2. The competent authority on behalf of the Director IIM Indore does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.
3. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable for rejection.
4. The competent authority on behalf of the Director, IIM Indore reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.
5. *The bid for the works shall remain open for acceptance for a period of Ninety (90) days.* If any bidders withdraws his bid before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to the department, then the IIM Indore shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further the bidders shall not be allowed to participate in the rebidding process of the work.
6. IF ANY INFORMATION FURNISHED by the applicant is found to be incorrect at a later stage, they shall be liable to be debarred from tendering/ taking up works in IIM INDORE.
7. TAXES :
  - i) The Contractor should get registered under GST.
  - ii) Labour Welfare cess @ 1 % of gross value of work done shall be recovered from each bill paid to the contractor.
  - iii) Income Tax and cess as applicable shall be deducted from each bill paid to the contractor.
  - iv) Contractor should be registered under EPF and as per law, shall pay EPF of contract workers to concerned Department from time to time.

- v) **Any other taxes/cess as per Government directives shall be deducted from each bill paid to the contractor from time to time.**
8. The specifications, Terms & Conditions, other regulations which are not herein mentioned will be guided by relevant CPWD / IS /Other Central Govt./state Govt. norms, OEM standards applicable for IIM Indore & the decision in this regard will be guided by the decision of the respective authority of IIM Indore which shall be final and binding to the contractor.
  9. Performance guarantee in the form BG or FDR or DD @ 5% of tendered amount has to be furnished within 10 days of issue of LOA/LOI.
  10. If called for, originals of the document submitted shall be produced.
  11. General condition of contract (GCC) 2014 of CPWD will be applicable.
  12. Deviation limit beyond which clauses 12.2 & 12.3 of GCC shall apply for work: 50 %.
  13. Any dispute is subject to the jurisdiction of Civil Court Indore.
  14. Location: IIM Indore.
  15. The work shall be executed as per CPWD general specifications for Civil & electrical works with upto date amendments as per relevant IS and as per directions of Engineer-in-Charge. These additional specifications are to be read in conjunction with above. However, nothing extra shall be paid on account of these additional specifications & conditions as the same are to be read along with schedule of quantities for the work.
  16. The Tenderer should in his own interest visit the site and familiarise himself with the site conditions before tendering.
  17. No T&P shall be issued by the IIM Indore and nothing extra shall be paid on account of this.
  18. Employer reserves the right to alter the mode of selection, accept or reject any or all bids without assigning any reason thereof.
  19. Necessary clarification required by the IIM Indore shall have to be furnished by the Tenderer within the time given by the IIM Indore for the same. The Tenderer will have to depute his representative to discuss with the officer(s) of the IIM Indore as and when so desired. In case, in the opinion of the IIM Indore a Tenderer is taking undue long time in furnishing the desired clarifications, his bid will be rejected without making any reference.
  20. The Tenderer will have to fill up their rates only in the price bid in BoQ format. Tenders in which the price bids are given in any other format are liable to be rejected.
  21. A tenderer will also not be allowed to withdraw or modify any condition at a time after the technical bids have been accepted and the decision to open the price bid has been taken by the IIM Indore.
  22. The IIM Indore reserves the right to reject any or all the price bids and call for fresh prices/ tenders as the case may be without assigning any reason.
  23. All tools, plants and measuring or weighing equipment shall be arranged by the contractor himself and nothing extra shall be paid to the contractor on this account.

24. The contractor shall get the samples of all the materials to be used, in the work approved from Engineer-in-Charge and Architect before going for bulk procurement. Bulk procurement shall be taken up only after obtaining approval from the Engineer-in-charge. Any delay in getting the samples approved shall be contractor's responsibility.
25. All materials, articles and workmanship shall be of respective best quality and kind for the class described in the schedule of quantities and specifications. All materials, so used in different items of work shall be subject to the approval of the Engineer-in-charge.
26. No chiselling or cutting or drilling of RCC columns, beams, girders and other principal structural members shall be done unless prior permission has been granted by the Engineer-in charge in writing.
27. Any item which is not available in the BOQ shall be paid as per DSR 2018 rates. If it is not available in BOQ & DSR 2018 then extra item shall be worked out as actual cost of the materials and actual cost of the labour plus 15% as overhead and profit and the GST will be paid extra. The decision of Engineer-in-charge will be conclusive and final binding on the contractor.
28. Government circulars / guidelines related to MSME and PPP MII will be applicable to this tender. Margin of purchase preference and other norms / regulations, if applicable to be guided by the decision of the competent Authority of IIM Indore.

**29. Terms of Payment:**

Payment will be made after completion of the work and submission of final bill duly supported by work completion certificate issued by Engineer In-charge.

**30. Security deposit:**

- a. The security deposit will be collected by deductions from the running bill of the contractor at the rate mentioned below. The security deposit can also be deposited in cash or in the form of Government Securities, Fixed Deposit Receipts etc.
- b. A sum @ 2.5% of the gross amount of the bill will be deducted from final bill of the contractor. Such deductions will be made unless the contractor has deposited the amount of security at the rate mentioned in cash or Government securities or Fixed Deposit Receipts. This is in addition to the performance guarantee that the contractor is required to deposit as per clause mentioned in the tender document.
- c. The security Deposit shall be refunded to the contractor after the completion of defect liability period of 01 (ONE) year.

**31. Performance Guarantee:**

The tender shall guarantee among other things, the following:

- (a) Quality, strength and performance of the materials used.
- (b) Safe mechanical and stress on all parts under all specified conditions of operation.
- (c) Satisfactory operation & stability during the DLP period.

The contractor whose bid is accepted will be required to furnish performance guarantee of 5% (Five Percent) of the bid amount within Ten days of issue of LOI. This guarantee may be in the form of Banker's cheque of any scheduled bank/Demand Draft of any scheduled bank/ Fixed Deposit Receipts or Guarantee Bonds of any

Scheduled Bank or the State Bank of India in accordance with the prescribed form in CPWD manual. In case the contractor fails to deposit the said performance guarantee within the period as indicated above, including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor. The earnest money deposited along with bid shall be returned after receiving the aforesaid performance guarantee. The performance guarantee shall be initially valid up to the actual date of completion plus 60 days beyond that. After that it may be refund.

**32. Rates:**

- a. Subject to the nomenclature of the item as per schedule of quantities, the specification indicated in the tender documents, the rates quoted shall include charges for forwarding, insurance, freight and delivery, installation, testing, commissioning at site, cost of all materials including royalty & taxes if any, labor, sundry inputs, execution of work at all heights, levels, pattern and design for all leads, lifts and depths including overhead charges and contractor's profit. Nothing extra shall be paid on this account.
- b. The Defect Liability Period (DLP) will be of 12 months from the date of handing over. Nothing extra for this period shall be paid.

33. The Institute may on request of the contractor make available the room / proper storage space for storage of material and erection equipment's as per the availability. Watch and ward of the stores and their safe custody shall be the responsibility of the contractor till the final taking over of the installation by the IIM Indore.

34. **Completion Period:** The completion period of 30 Days indicated in the tender document is for the entire work of "**Replacement of cable in order to make the CCTV-Camera functional for stretch tower no.7 to Children Park**".

35. Handing over of the entire system to the satisfaction of the Engineer-in-Charge.

36. **Guarantee:** The structure shall be guaranteed for a period of 12 months from the date of taking over by the institute against unsatisfactory performance and/or stability due to defective design, workmanship of material. The material or components, or any part thereof, so found defective during guarantee period shall be forthwith repaired or replaced free of cost, to the satisfaction of the Engineer-in-Charge. In case it is felt by the institute that undue delay is being caused by the contractor in doing this, the same will be got done by the IIM Indore at the risk and cost of the contractor. The decision of the Engineer-in Charge in this regard shall be final.

37. **Water & Electricity Supply:** Water & electricity supply required for civil work etc. shall be arranged by the contractor.

**38. Extent of work:**

- a) The work shall comprise of entire labour including supervision and all materials necessary to make a complete installation as required. The term complete installation shall not only mean major items of the structure covered by specifications but all incidental sundry components necessary for complete execution and satisfactory installation whether or not those have been mentioned in details in the tender document in connation with this contract.
- b) Defect Liability Period of one year from date of completion and handing over.

39. **Compliance with regulations and Indian standards:** All works shall be carried out in accordance with relevant regulation, both statutory and those specified by the Indian Standards related to the works covered by these specifications.



40. **Indemnity:** The successful tenderer/bidder shall at all times indemnify the IIM Indore, consequent on this works contract. The successful tenderer/bidder shall be liable, in accordance with the Indian Law and Regulations for any accident occurring due to any cause and the IIM Indore shall not be responsible for any accident or damage incurred or claims arising there from during the period of erection, construction and putting into operation the structure and ancillary system under the supervision of the successful tenderer/bidder in so far as the latter is responsible. The successful tenderer/bidder shall also provide all insurance including third party insurance as may be necessary to cover the risk. No extra payment would be made to the successful tenderer/bidder due to the above.
41. **Mobilization advance:** No mobilization advance shall be paid for this work.
42. **Milestones:** The milestones will be as below:

Sl. No.	Description of Milestone (Physical)	Time Allowed in Days (from date of reckoning start)	Amount to be withheld in case of non-achievement of milestone
1	Completion of awarded work "Replacement of cable in order to make the CCTV-Camera functional for stretch tower no.7 to Children Park." as per direction of Engineer In-charge.	30 Days	Compensation for delay will be applied as per CPWD GCC 2014.

43. **List of Approved Make/ Materials:**

S.No.	Material	Manufacturer/Brand Name
1	Power cable	Polycab/RR CABLE or Equivalent
2	CAT-6 cable	D-link & Equivalent
3	HDPE Pipe	Vishal /kisan & Equivalent
4	All other materials	As approved by the Client

## Form of Performance Security (Guarantee) Bank Guarantee Bond

In consideration of the Director, IIM Indore (hereinafter called "The IIM Indore") having offered to accept the terms and conditions of the proposed agreement between.....and ..... (hereinafter called "the said Contractor(s)") for the work..... (hereinafter called "the said agreement") having agreed to production of an irrevocable Bank Guarantee for Rs. .... (Rupees ..... only) as a security/guarantee from the contractor(s) for compliance of his obligations in accordance with the terms and conditions in the said agreement.

1. We, ..... (hereinafter referred to as "the Bank") hereby undertake to pay to the IIM Indore an amount not exceeding Rs. .... (Rupees..... Only) on demand by the IIM Indore.

2. We, ..... (indicate the name of the Bank) do hereby undertake to pay the amounts due and payable under this guarantee without any demure, merely on a demand from the IIM Indore stating that the amount claimed as required to meet the recoveries due or likely to be due from the said contractor(s). Any such demand made on the bank shall be conclusive as regards the amount due and payable by the bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. .... (Rupees .....only)

3. We, the said bank further undertake to pay the IIM Indore any money so demanded notwithstanding any dispute or disputes raised by the contractor(s) in any suit or proceeding pending before any court or Tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment thereunder and the Contractor(s) shall have no claim against us for making such payment.

4. We, ..... (indicate the name of the Bank) further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the IIM Indore under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged or till Engineer-in- Charge on behalf of the IIM Indore certified that the terms and conditions of the said agreement have been fully and properly carried out by the said Contractor(s) and accordingly discharges this guarantee.

5. We, ..... (indicate the name of the Bank) further agree with the IIM Indore that the IIM Indore shall have the fullest liberty without our consent and without affecting in any manner our obligation hereunder to vary any of the terms and conditions of the said agreement or to extend time of performance by the said Contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the IIM Indore against the said contractor(s) and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Contractor(s) or for any forbearance, act of omission on the part of the IIM Indore or any indulgence by the IIM Indore to the said Contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor(s).

7. We, ..... (indicate the name of the Bank) lastly undertake not to revoke this guarantee except with the previous consent of the IIM Indore in writing.

8. This guarantee shall be valid up to .....unless extended on demand by the IIM Indore. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs. .... (Rupees .....) and unless a claim in writing is lodged with us within six months of the date of expiry or the extended date of expiry of this guarantee all our liabilities under this guarantee shall stand discharged. Dated the .....day of .....for.....(indicate the name of the Bank).

#### 44. General Instructions to Tenderers

##### 1. Scope of Work

The scope of work shall include the following.

a. Supply installation and lying of cable in order to make the CCTV-Camera functional for stretch tower no.7 to Children Park. Complete as per technical specifications and handing over to the IIM Indore.

b. Any other work related to but not specifically mentioned above, required for completion of the job as per the intent and scope of work.

c. Providing all-inclusive service including all supplied materials, labour etc. during defect liability period (DLP) of 1 (ONE) years from the date of completion.

2. The Tenderer shall carefully check the specifications and shall satisfy himself that the material / items offered is complying with the IIM Indore's requirements and specifications laid down in the tender document.

3. Any damage of the existing structure, building etc. made by the successful bidder during execution of this work shall be made good as it was at his own cost & risk.

4. The IIM Indore's Engineer shall have the power

i) To reject any material or parts submitted, as not being in accordance With the specification;

ii) To reject the whole/part of the items & materials tendered for Inspection, if after inspection of such portion thereof, as he may in his discretion think fit, he is satisfied that the same is unsatisfactory; and

iii) To mark the rejected items / materials or parts with a rejection mark so that it may easily be identified if re-submitted.

## Indian Institute of Management, Indore

### Financial Bid

**Name of Work:** *Replacement of cable in order to make the CCTV-Camera functional for stretch tower no.7 to Children Park.*

**NIT No.:** IIMI/Estate/17/2019/17 File No. 156

**Name of Contractor:**

S.No.	Item Description	Unit	Qty	Rate (in Rs.)	Amount (in Rs.)	Amount in Words
1	Supply & laying of 25mm dia permanent lubricated HDPE pipe in compliance with international quality standard to be used for cate-6 cable & power cables in the existing trench as underground conduits. Make: Vishal or equivalent	Meter	800			
2	Supply of 2C x 2.5 Sq.mm. XLPE Armoured Cables with Copper Conductor 650/1100V grade confirming to IS: 7098 (part-I) 1988 as required. Make-Polycab or equivalent	Meter	400			
3	Laying of one number PVC insulated and PVC sheathed / XLPE power cable of 1.1 KV grade of following size in the existing RCC/ HUME/ METAL pipe as required.	Meter				
3.1	Upto 35 sq.mm.	Meter	400			
4	Supply & Laying Cat 6 UTP 4 pair 24 AWG cable in existing conduit/HDPE Pipe as required Make- D-link, Finolex	Meter	450			

5	Excavating trenches of required width for pipes, cables, etc including excavation for sockets, and dressing of sides, ramming of bottoms, depth upto 1.5 m, including getting out the excavated soil, and then returning the soil as required, in layers not exceeding 20 cm in depth, including consolidating each deposited layer by ramming, watering, etc. and disposing of surplus excavated soil as directed, within a lead of 50 m : All kinds of soil : Pipes, cables etc, not exceeding 80 mm dia	Meter	400			
6	Providing and laying non-pressure NP2 class (light duty) R.C.C. pipes with collars jointed with stiff mixture of cement mortar in the proportion of 1:2 (1 cement : 2 fine sand) including testing of joints etc. complete : 150 mm dia. R.C.C. pipe	Meter	8			
<b>Total Amount in Rs. (Excluding Goods &amp; Service tax)</b>						

**Note: - Applicable GST will Paid Extra.**

Name of Bidder Firm \_\_\_\_\_

Email Address \_\_\_\_\_

Authorized Person \_\_\_\_\_

Contact Number \_\_\_\_\_

Signature & Seal \_\_\_\_\_