

भारतीय प्रबंध संस्थान इंदौर
Indian Institute of Management Indore
Prabandh Shikhar, Rau-Pithampur Road, Indore – 453 556.

Tender No: IIMI/2019-20/Outsource



Date: May 17, 2019

**Notice Inviting Tender for Running Cafeteria Services in IIM Indore campus
(In Two Bid System)**

Indian Institute of Management Indore (IIM Indore) invites **Tender** from branded, reputed, experienced and financially sound cafeteria Services/restaurant/food ventures/Canteen Services etc, preferably from the agency those who are having current similar type of operations in national level educational instituted (Preferably) and in Indore city, for running cafeteria services in IIM Indore campus.

Brief Details of Tender:

Work Description	EMD	Tender Fee
Running Cafeteria Services in IIM Indore Campus (Academic Building)	Rs. 1 Lakh	No Fee Applicable

Critical Dates of Tender:

S/N	Particulars	Date	Time
01	Date of Publication	17 May 2019	03:00PM
02	Pre-Bid Meeting	24 May 2019	11:00AM
03	Closing date and time for Submission of technical bid	30 May 2019	03:00PM
04	Opening of technical bid	30 May 2019	11:00AM
05	Opening of Financial bid	To be notified in a later date	



K.V. Sathyanathan
K.V. Sathyanathan
Officer, IIM Indore

ABOUT IIM INDORE

The Government of India with the support of Government of Madhya Pradesh established Indian Institute of Management Indore in the year 1996. The campus is located on a picturesque hilltop on the outskirts of the city of Indore covering 194 acres of land. State-of-the-art infrastructure and facilities are available on the campus. The architecture of buildings is a wonderful combination of ethnic and modern style. It is fully sensitive to the environment as well as to physically challenged individuals. Although this campus became functional in 2004, we continue to build on additional facilities as part of our expansion plan.

Location of Shop:

In the Academic Building Ground Floor Lounge 'A' Block of IIM Indore campus.

Menu:

Any permitted item (Veg & Non Veg) for breakfast, lunch and for evening snack including juice, biscuits, soup, chat items etc. The detailed menu with **applicable rates valid for one year** may be submitted along with the tenders. However the price is not the criteria for evaluation/selection of agency.

Technical bid:

Technical bid cover should contain the following:-

- i. EMD for Rs. 1,00,000/-
- ii. PAN Number.
- iii. Proof of business carried out by the agency during the last final year.
- iv. The agency should furnish details regarding nature of their agency, name and address of partners/proprietors/directors and also their sister concerns, if any.
- v. A list of the clients of the agency.
- vi. Attested copies of all details of registration such as company/agency/Restaurant/ Catering etc.
- vii. Income proof like annual return filling or audited balance sheet along with income and expenditure
- viii. GST registration number.
- ix. Valid FSSAI Registration certificate of any running restaurant/foodoutlate of the agency

Financial Bid Cover:

The Financial Bid shall be submitted in a separate sealed cover super scribed as Financial Bid.

Procedure for Tender Submission:

Sealed envelopes A, B & C (as stated below) to be placed in a single cover (sealed) and super scribed as **“Notice Inviting Tender for Running Cafeteria Services in IIM Indore campus”**. The sealed envelope should be dropped in the tender box placed in the office of Stores and Purchase Officer before the due date and time. Those who send the tender document by post, have to ensure that the documents reach before the



prescribed time and date. The Institute will not take any responsibility under any circumstances for courier/postal delays.

ENVELOPE 'A': This envelope should contain following:

(a) Crossed demand draft in favor of Indian Institute of Management Indore towards Earnest Money Deposit (Rs.1,00,000/-).

ENVELOPE 'B': This envelope should contain the following:

- (a) Copy of PAN Card.
- (b) Copy of Registration Certificate Details
- (c) Copy of GST
- (d) Technical Bid
- (e) All relevant supporting documents of technical bid.

ENVELOPE 'C': This envelope should contain the financial bid.

The rate/technical offer of the agency will remain unchanged at least for 180 days.

- a). Financial bids of technically qualified parties shall be opened on a later date.
- b). The tenderer should sign in each page of all tender documents and supporting documents.

Submission of Tender:

The sealed tender should be submitted in the following address with all required documents before the due date and time super scribing the envelop as **"Notice Inviting Tender for Running Cafeteria Services in IIM Indore campus"**

Stores and Purchase Office,
First Floor, Administrative Block
Indian Institute of Management Indore,
Prabandh Shikhar, Rau-Pithampur Road,
Indore-453 556 (M.P), India
Phone: 0731-2439630/598/634.
Email: outsourcedept@iimidr.ac.in

Terms and Conditions-

A. General Conditions:

1. The space for cafeteria will be allotted on as is where condition with electrical power points, water and drainage pipeline connection.
2. The agency shall have **minimum One year experience** in running such cafeteria Services/food venture/restaurant /Canteen services etc in reputed organization / public and private institution/corporate/Leading shopping malls.
3. IIM Indore will offer space measuring approx. 1000 sq.ft Shop. The cafeteria service shall be provided at least from 07:00AM to 07:00PM on all days (except on Sunday).



4. IIM Indore will not bear the expenditure for the setting up of stall /infrastructure.
5. Door delivery services facility in the administrative and faculty building should be provided without any additional cost.
6. Pre-bid meeting shall be held in the IIM Indore to clarify any queries of the agency on **24-May-2019 at 11:00AM**.
7. **Earnest Money Deposit :-** The agency shall be required to submit Earnest Money Deposit (EMD) for an amount of Rs. 1,00,000/- (Rupees one lakh only) by way of demand draft only which shall be drawn in favour of "Indian Institute of Management Indore". The earnest money deposit must be enclosed in the envelope containing the technical bid.
 - a) EMD of all unsuccessful agency will be returned after finalization of the tender.
 - b) In case of successful agency, the EMD may be adjusted towards the Performance Security deposit on request.
 - c) The amount of EMD is liable to be forfeited, if the agency withdraws from the offer after submission of the tender or after the acceptance of the offer and fails to start the service.
 - d) No interest will be paid on the EMD / Performance Security deposited / remitted.
8. **Period of Contract: -** The contract will be initially for a period of **two years** from the date of issue of the order. Based on satisfactory performance, the contract may be extended on yearly basis, on mutually agreed terms and conditions after completion one year.
9. All the Technical Bid will be scrutinized, by the evaluation committee constituted by the competent authority of IIM Indore to check all relevant documents for their authenticity and technical evaluation.
10. No agency will be allowed to withdraw after submission of the tenders within the bid validity period. In such cases, the EMD submitted by the agency would stand forfeited.
11. In case the successful agency declines the offer of contract, for whatsoever reason(s), the EMD will be forfeited.
12. A formal contract/agreement shall be entered into with the successful agency. In this contract, the successful agency shall be defined as agency.
13. The successful agency will have to commence the work within 30 days of acceptance of Lol. Each page of the tender documents and papers submitted along with, should be numbered, signed and stamped by the authorized signatory in acceptance of the terms and conditions laid down by the IIM Indore.
14. The Director, IIM Indore reserves the right to withdraw/relax/modify any of the terms and conditions mentioned in the tender document if it is felt necessary in the benefit of the Institute. The Director, IIM Indore reserves the right to reject all or any tender in whole, or in part, without assigning any reasons thereof.

15. Intending agency are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting the tenders. The nature of the site, the means of access to the site, and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstance which may influence or effect their tender. A agency shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. Submission of tender by a agency implies that he has read this notice and all other contract documents has made himself aware of the scope and specifications of the work to be done.
16. The Director, IIM Indore does not bind itself to accept **the highest or any other** tender and reserves to itself the authority to reject any or all the tender received without the assignment of any reason. All tender in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the agency shall be summarily rejected.
17. The agency shall take at his own cost, if required, necessary insurance cover in respect of staff and other personnel to be employed or engaged by him in connection with the afore mentioned services to IIM Indore and shall indemnify IIM Indore against all acts of omissions, fault, breaches and or any claim or demand, loss injury and expenses to which IIM Indore may be party or involved as a result of the agency failure to comply and of the obligation under the relevant act law which the agency is to follow.
18. The successful agency will be required to enter into an Agreement/ Contract with IIM Indore.
19. The timings and working days of the canteen will be regulated by the Institute. However the institutes permit the agency to operate on 24x7 basis but in any case between 07:00AM to 07:00PM on all days except Sunday.
20. The agency shall display the list of items & rates in the premises. The cafeteria and surrounding area should be kept neat & clean and free of unhygienic conditions.
21. The responsibility of maintaining the cleanliness and hygienic condition of the food court will be of the agency, at his own cost. In case of violation of this condition, the Institute may have the right to impose a fine and the contract may be cancelled by giving a week's notice to vacate the premises.
22. The bearer/staff (not below the age of 18 years) employed by the agency shall have to be medically fit, neat and clean. The agency shall not employ children as prohibited under the law/rules/regulations.
25. The agency will make his own arrangement for cooking gas, crockery, cutlery, glasses and other kitchen equipment.
23. The agency shall be responsible for ensuring safety and maintenance of all the equipment/fixtures installed/provided by the Institute, during the entire period of the contract. If any damage/loss of equipment/fixtures found then the same will be recovered from the agency. The agency shall take adequate fire precautions.
24. The agency shall maintain the Institute premises in good condition and shall not

cause any damage thereto. If any damage is caused to the premises by the agency or his workers, employees or agents the same shall be rectified by the agency at his own cost either by rectifying the damage or by paying the compensation as may be determined by the Institute.

25. The successful tender shall not sub-let the premises either in whole or in part. The premises shall not be used for residential purposes even for the staff employed by the agency. No additions or alterations of the premises will be made without permission of the Institute. No bathing and washing of clothes etc. will be allowed in the cafeteria premises.

26. The agency and his employees would be governed by the discipline rules as may be laid down by the Institute while they are in the IIM Indore Campus.

27. The Institute will provide basic infrastructure, electricity, and water for cooking & dish washing purposes. The utility charges for these services such as electricity, water etc. will be charged @ Rs. 10,000/ fixed including all taxes per month initially for one year.

28. The financial bids only from the technically qualified agency and who submits the highest rate valid for one year as monthly rent beyond the reserve price of Rs. 5000/- shall be declared as Successful agency (H1) and communication to that effect shall be made subject to approval and as decided by the Competent Authority.

29. The institute may consider 50% rent exemption during the vacation period of students i.e. May & June on every year.

30. The institute may revise the rent after one year on mutually agreed terms.

31. Quality of food/services provided will be inspected/checked from time to time and if found unsatisfactory the contract may be cancelled at any time by the Institute with/without furnishing any notice. The Institute reserves the right to impose a fine, if deemed necessary.

32. The conduct/characters/antecedents and proper bonafide of the workers in the cafeteria shall be the sole responsibility of the agency. However, the agency should provide the necessary details of all its employees (permanent, temporary, casual) to the Institute. All the employees should be police verified and copy of PVC to be submitted to the Institute.

33. The agency will use only the commercial cylinder and ISI marked gas stove for the purpose of cooking. Considering the safety the gas cylinder are to kept in gas chamber only.

34. Employees will be in proper uniform provided by the agency, medically found fit, hygienically suitable, nails trimmed, haircut and shave taken.

35. Electronic billing machine for token /billing system is necessary.

36. The agency shall be required to display the price list of all the food articles, soft drinks, tea, coffee and juice sold in the food court. The prices of the items sold in food

court shall not be more than the local market rate for all MRP printed items and shall be reviewed by the committee of IIM Indore officials on regular basis. The approved rate list shall be displayed at proper location inside cafeteria.

37. Agency shall not sell any cigarette, bidi, pan, alcohol, in such banned item (in educational institution) etc. in the food court and in the IIM Indore premises, if anyone is found indulged in these business the person shall be asked to leave the campus immediately and the agency shall be liable to lose the contract for breach of this condition.

38. **As regards quality of materials and preparation, the agency shall ensure that:** (a) Food ingredients, additives and materials must be of best quality available in the market, (b) Vegetables, bread, fruits and other such perishable items should be purchased fresh from the market on daily basis, (c) the agency shall take meticulous care to provide clean and quality food in all preparations. The authorized officials of IIM Indore shall have free access to inspect the kitchen, service counters and dining hall at any time on all days, and (d) waste and garbage disposal must be done twice a day on regular basis.

39. The agency shall ensure that the staff engaged by him observes safety precautions and security regulations at the campus. The agency shall not utilize the premises and facilities of the Institute to any other client, other than IIM Indore community.

40. The agency shall not keep the food court closed without prior permission from the IIM Indore authority. Any such incident shall be treated as breach of contract and suitable action including penalty shall be taken for the same by IIM Indore, as it may deem fit.

41. The agency shall bring their own tools, cookers, hot boxes, steam boxes, trolleys, equipment, utensils, plates, jugs, etc., in sufficient quantity as needed to maintain the cafeteria.

42. Any attempt at negotiation direct or indirect on the part of the agency with the authority to whom he has submitted the tender or the authority who is competent finally to accept it after he has submitted his tender or any endeavor to secure any interest for an actual or prospective agency or to influence by any means the acceptance of a particular tender will render the tender liable to exclusion from consideration.

43. The institute may demands/recover any TDC/TCS wherever applicable and the agency is liable to deposit the same in addition to the monthly rate if applicable.

B: Legal Terms & Conditions:

44. The agency and his staff shall abide by various rules and regulations of IIM Indore as prevalent from time to time.

45. Any disputes are subject to exclusive jurisdiction of Competent Court and Forum in Indore, Madhya Pradesh, India only. The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act.

46. In the event of any question, dispute or difference arising under this contract or in



connection there with except as to matter the decision of which is specifically provided under this contract, the same shall be referred to an arbitrator be appointed by the Director, Indian Institute of Management Indore and the decision of the arbitrator will be binding on both parties of this agreement.

47. The agency shall comply with all existing labour legislations and Acts, Provisions, such as Contract Labour Regulation Act, Workmen's, Compensation Act, Minimum Wages Act, Payment of Wages Act, Provident Fund Act, ESI Act, etc. For any lapse or breach on the part of the agency in respect of non-compliance of any Labour legislation in force during the validity of the contract, the agency would be fully responsible.

48. The agency shall undertake that any act of omission or commission including theft, by his staff shall be his sole responsibility and further that he would compensate the Institute immediately, any loss or damage or theft occurring on account of his staff individually or collectively.

49. IIM Indore would have the right to terminate the contract with one month notice before the expiry of the term, in case the work performance is not up to the standard, or in case there is any violation of IIM Indore rules & regulations, or if there is any lapse in compliance of any labour legislation, or if there is any incident of indiscipline on the part of the agency or his staff. The decision of IIM Indore in this regard would be final and binding on the agency. In such an event, IIM Indore shall have the right to engage any other agency to carry out the task.

50. The agency and his staff shall comply with all instructions and directions of the IIM Indore authorities given from time to time. In the event of any emergent situation, the staff of the agency shall comply with instructions given by the IIM Indore authorities, without waiting for confirmation by the agency.

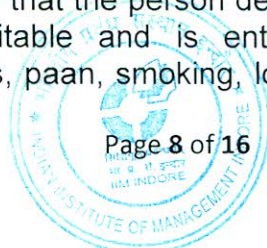
51. All the workers engaged by the agency for carrying out tasks under this contract, shall be deemed to be the employees of the agency only. The agency shall be solely responsible for their wages, fringe benefits, conduct, duty roster, leave-records, relievers, etc. The agency shall also provide its workers photo-identity cards which shall be checked by the IIM Indore, as and when necessary.

52. The Successful agency shall maintain a complaint/suggestion book in a prominent place in the premises and in such a way that it is easily accessible to any person who wishes to record any complaint and the said book shall be open for inspection by the concerned officer of IIM Indore.

53. The agency shall maintain and provide all necessary documentation, registers and records in connection with the performance of Food court and other related documents including for complying with any statutory requirements and provisions of applicable laws.

54. Non-compliance of any terms and conditions enumerated in the contract shall be treated as breach of contract.

55. The agency shall ensure that the person deployed are disciplined and conduct in office premises, be best suitable and is entailed on enforce in prohibition of consumption of alcoholic drinks, paan, smoking, loitering without work and engaging in



gambling, or any immoral act.

56. No accommodation shall be provided to shopkeeper or their employee in the campus. Likewise, no person related to shop, will be allowed to stay in the campus after closing of shop.

57. **Use of polythene:** All the shopkeepers shall submit an undertaking for not using the polythene covers which are banned by the State/Central Governments or any other agency.

58. Bio waste management should be in a proper way by following the waste management policy of the Institute. The premises and surroundings of the space shall be kept clean and tidy condition by keeping dustbins at appropriate places and are subject to inspection by the officials of IIM Indore. Plastic Bags will be totally prohibited inside the Campus.

59. **Dispute Settlement:** - It is mutually agreed that all differences and disputes arising out of or in connection with this agreements shall be settled by mutual discussions and negotiations if such disputes and differences cannot be settled and resolved by discussions and negotiations then the same shall be referred to the sole Arbitrator appointed by the Director, IIM Indore whose decision shall be final and binding on both the parties.

C: Payment Terms:

60. The agency shall charge for any product from the buyer at prescribed rates in cash/or through the POS machine. Institute encourage digital payment system in the campus. Such charges should be collected by the agency directly, and the Institute shall not be responsible for the same.

D: Qualifying Requirements:

61. The agency must have valid FSSAI/ food license certificate.

62. The annual average turnover of services provided by the agency for similar services should not be less than Rs. 10 lakhs in the last final year as per their audit books of accounts/Tax Returns.

63. The agency shall have at least **one year experience** of providing cafeteria Services/food venture/restaurant etc. in reputed institute/shopping mall corporate or in a city etc.

64. A agency having any suit/criminal case pending against its proprietor or any of its employees or having been earlier convicted for violation of PF/ESI/Minimum Wages Act or any other laws in force shall also not be eligible. An undertaking in this regard to the regard to be furnished.

65. Bid should be complete and covering the entire scope of job and should confirm to the General and Special Conditions indicated in the bid documents. Incomplete and non-confirming bids will be rejected outright.

66. List of the present running contract with reputed organization/public and private



educational institution/corporate/leading shopping malls should be provided with the bid.

67. Copy of Certificate registration with income tax, sales tax, PF, ESI, FSSAI and any authority applicable should be furnished.

68. Authority of person signing document: - A person signing the tender form or any documents forming part of the contract on behalf of another shall be deemed to warranty, that he has authority to bind such other and if, on enquiry, it appears that the person so, signing had no authority to do so, the Director, IIM Indore may without prejudice to other Civil and criminal remedies cancel contract and held the signatory liable for all cost and damages.

69. **Financial Bid and its Validity:** The financial bid should be submitted in a separate envelop and the quoted rates must be valid for a period for 180 days from the date of closing of the tender. The overall offer for the assignment and agency(s) quoted price shall remain unchanged during the period of validity. If the agency quoted the validity shorter than the required period, the same will be treated as unresponsive and it may be rejected.

70. In case the agency withdraws, modifies or change his offer during the validity period, bid is liable to be rejected and the earnest money deposit shall be forfeited without assigning any reason thereof. The IIM Indore may extend the validity, if required, without changing any terms, conditions etc. of their original tender.

71. **Subletting of Work:** The agency shall not assign or sublet the work/job or any part of it to any other person or party. The tender is not transferable. Only one tender shall be submitted by one agency.

72. **Breach of Terms and Conditions:** In case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to cancel the work order/ job without assigning any reason thereof and nothing will be payable by IIM Indore in that event the security deposit shall also stands forfeited.

73. In the event of the agency being adjudged insolvent or having a receiver appointed for it by a court or any other order under the Insolvency Act made against them or in the case of a company the passing any resolution or making of any order for winding up, whether voluntary or otherwise, or in the event of the agency failing to comply with any of the conditions herein specified IIM Indore shall have the power to terminate the contract without any prior notice.

74. The IIM Indore, reserves the right to review the performance of the agency every one year or whenever a need arises, and also to terminate the contract at any point of time during the currency of the contract in case of performance and the service rendered by the agency is found to be unsatisfactory. The decision of the competent authority shall be binding on the agency. The IIM Indore further reserves the right to renew the contract the such period(s) as it may deem necessary, taking into account the satisfactory performance of the agency during the currency of the contract.

75. The agency shall supply to his workers all gadgets/articles required for safety purposes. He may also maintain a First Aid Box to meet any emergency situation in respect of staff deputed by him.



76. The work shall be carried out satisfactorily as per the directions of the competent authority of the IIM Indore. The Director IIM Indore reserves the right to impose a monetary penalty not exceeding 10% of the rental charges, if he notices or it is brought to his notice any unsatisfactory cleaning, non-wearing of uniforms etc. by the employees deputed by the agency.

77. Hygiene & Other Standards for the staff provided by the agency:

- The agency shall be responsible for behavior and conduct of his workers. No workman with doubtful integrity of having bad record shall be engaged by the agency.
- The employees should be in proper uniform at the time of work. The uniform provided to the workers by the agency should be different and distinguish from other categories of the Institute staff.
- The employees should be presentable in appearance i.e. well cut and groomed hair, properly combed, neat shaved etc.
- The agency shall get medical examination of the staff deployed to ensure that they are free from any contagious diseases and/or are fit for discharge of duties as are assigned to him/her. Medical certificate every six months shall be provided starting from the date of inception.
- The agency shall provide its staff, a minimum of two sets of uniforms. The employees shall also display a photo identity card on their person clipped to the shirt at all times.

78. Right of the IIM Indore: -

The IIM Indore reserves the right to suitably increase/reduce the scope of work put to this tender. In case of any ambiguity in the interpretation of any of the clauses in tender document or the contract document, interpretation of the Clauses by IIM Indore is final.

79. Items Sold: -

The food items containing ingredient of good quality, Snacks and beverages should be of excellent quality and hygienic. The agency should not keep any packed items for sale which has already surpassed the date of expiry. The packed items should be sold only as quoted or MRP which ever less. The item details and rate of selling should be displayed in bold and visible manner. The displayed rate should have break up of selling price and GST legible.

80. Force Majeure: -

(i) Neither party shall be deemed to be in breach of this agreement if failure to comply with the requirement of this agreement is due to circumstances beyond the control of IIM Indore or Successful agency.

(ii) If because of any strike or lockout either in IIM Indore or in the Local area, the successful agency is unable to function or his business is affected, IIM Indore shall not be liable for any loss, which the successful agency may suffer in such an event.

Date:

Authorized Signatory:

Place:

Name:

Contact No.

Designation:



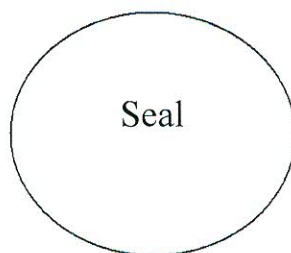
ANNEXURE – I

Having read and accepted all the terms and condition in the tender document we submit the details for Cafeteria services as follows:-

S.No.	Particulars	Yes/No (necessary documents to be attached)
1	Name and address of the Registered office of the agency.	
2	Name of the owner(s) Partners (Attached Bio-data of all Partners) Residence (Proof of Aadhar card copy may be attached) Mobile No.	
3	Details of Organization/Office, Where the agency is presently providing cafeteria Services/food venture/restaurant /Canteen Services etc.	
4	Details of EMD (DD No. Date, Bank Name etc.)	
5	Whether the agency is registered, attached copy of the certificate of registration	
6	PAN	
7	Adhar card	
8	GST Registration	
9	FSSAI/Food License	
10	Details of the similar work which have done by the agency or in under process (Please attach proof)	
11	Please attach the copies of the audited balance sheets and P & L Account for the last final financial year .	

Date:

Place:



Authorized Signatory:

Name:

Designation:

Contact No.



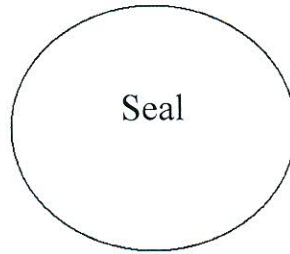
ANNEXURE – II
CERTIFICATE
(To be provided on letter head of the agency)

I hereby certify that the above agency neither blacklisted by any Central/State Government/Public Undertaking/Institute nor is any criminal case registered/pending against the agency or its owner/partners anywhere in India.

I also certify that the above information is true and correct in any every respect and in any case, at a later date it is found that any details provided above are incorrect, any contract given to the above agency may be summarily terminated and the agency blacklisted.

Date:

Place:



Authorized Signatory:

Name:

Designation:

Contact No.:



**ANNEXURE –III
Company Profile**

Name of the Party		
Date of Incorporation / Establishment		
PAN Number (Attach copy of the same)		
GST Registration Number (Attach copy of the same)		
Bank Details	Beneficiary Name	
	Account No	
	Bank Name	
	IFSC Code	
Office Address for Postal Communication		
Authorized Signatory Details (Company Authorization by the competent authority, to be attached)	Name	
	Designation	
	Email	
	Phone	
Details of Contact other than Authorized Signatory	Name	
	Designation	
	Email	
	Phone	

Signature and Seal of the Agency:

Name in Block Letter:

Designation:

Contact no.

Date:

Full Address:



ANNEXURE –IV

Undertaking

1. I/We have read and understood the contents of the agency and agree to abide by the terms and conditions of this tender.
2. I/We also confirm that in the event of my/our tender being accepted, I/we hereby undertake to furnish within 15 days, Bank Guarantee/ Performance Security after the issue of Purchase Order, as applicable, in the format to be provided by IIM Indore in addition to execution of a Contract as pre-condition for obtaining the supply orders.
3. I/We further undertake that none of the Proprietor/Partners/Directors of the agency was or is Proprietor or Partner or Director of any agency with whom the Government have banned /suspended business dealings. I/We further undertake to report to the IIM Indore immediately after we are informed but in any case not later 15 days, if any agency in which Proprietor/Partners/Directors are Proprietor or Partner or Director of such a agency which is banned/suspended in future during the currency of the Contract with you.
4. I/We undertake that the information given in this tender are true and correct in all respect and I/We hold the responsibility for the same.

Date:

Authorized Signatory:



Name:

Place:

Designation:

Contact No.:



भारतीय प्रबंध संस्थान इंदौर
Indian Institute of Management, Indore
Prabandh Shikhar, Rau-Pithampur Road, Indore 453 556

Tender No. IIMI /2019-20/Outsource



Date: May 17, 2019

Financial Bid for Running Cafeteria Services in IIM Indore Campus

Financial Bid:- To be submitted along with tender, but in separate sealed cover super scribing as technical Bid. As stated at page No. 2 of technical bid.

S.No.	Particular	
01	Monthly utility charges	Rs. 10,000/- including all taxes fixed.
02	Monthly Rent (Reserve Rate Rs. 5000/- including all taxes)	Rs. (in words)

Date:
Signatory:

Authorized

Place:

Seal

Name:

Contact Number:

Designation:

