

November 03, 2021

**NOTICE INVITING QUOTATION
(NIQ No.: IIMI/Project/18/2021/121 File no.465)**

Subject: “Repairing of 19 nos. Beds at Executive Residence-1.”

Dear Sir,

Enclosed please find a schedule of items for which your competitive rate is invited. The lowest bidder is required to execute the work at site under works contract mode.

संलग्न कृपया उन वस्तुओं का शेड्यूल हूँ, जिनके लिए आपकी प्रतिस्पर्धी दर आमंत्रित की गई है। कार्य अनुबंध मोड के तहत साइट पर कार्य को निष्पादित करने के लिए सबसे कम बोली लगाने वाले की आवश्यकता है।

1. NIT Details:-

1	About the Institute	IIM Indore is located on Rau Pithampur Road, 25 km away from main city centre. Our is an ethical Institution and we believe in transparency in every facets of work. There is least interference other than quality assurance and timely delivery. There is no need to interact with anyone other than concerned engineer. No material will be allowed to enter the campus from Security gate without passing the same by concerned engineer following technical specifications of the tender. There will be joint measurement of works when completed and bill will be submitted after the joint measurement is accepted. The payment will be made online without any contact with anybody. Strict quality control will be ensured for the job to be executed as per technical specification and make/brand of materials (in case of any brand or its equivalent specified, sample have to approved in advance).
2	NIQ No.	NIQ No.: IIMI/Project/18/2021/121 File no.465
3	Name of Work	Repairing of 19 nos. Beds at Executive Residence-1
4	Estimated Cost Put to Tender	Rs. 1,12,100/- (Rupees One Lakh Twelve Thousand One Hundred Only) Excluding GST
5	अग्रिम जमा राशि Earnest Money Deposit (Rs.)	Submit Declaration as in given format (Annexure-A) as no EMD required दिए गए प्रारूप में घोषणा प्रस्तुत करें क्योंकि कोई ईएमडी आवश्यक नहीं है ।

6	समापन की अवधि Completion period	15 days
7	प्रकाशित करने का दिनांक Publishing Date	November 03, 2021
8	निविदा के जमा करने की अंतिम तिथि और समय Last date & time of receipt of tender	November 10, 2021 Up to 2:00 PM in a Sealed cover only addressed to the "Chief Engineer, IIM Indore" The bid has to be dropped in the Tender Box kept at the "Gate - 1, IIM Indore, Rau Pithampur Road Indore - 453556 M.P" on or before the due date & time positively.
9	तकनीकी बोली के खोलने की तिथि और समय Date & Time of opening of bid	02:30 PM on November 10, 2021 in the Project Department.
10	प्रतिभूति जमा Security Deposit	2.5% gross amount of running & final bill
11	परफॉर्मन्स गारंटी Performance Guarantee	बोली की स्वीकृति पर निविदा मूल्य का (Three)% 3% of tendered value on acceptance of bid. (The contractor whose bid is accepted will be required to furnish performance guarantee of 5 % (FIVE Percent) of the bid amount within Seven days of issue of LOI and should be in favour of "Indian Institute of Management Indore". This guarantee may be in the form of Banker's cheque CPWD of any public sector bank/Demand Draft of any public sector bank/ Fixed Deposit Receipts or Guarantee Bonds of any public sector bank or the State Bank of India in accordance with the prescribed format. The Performance Guarantee shall be initially valid up to the stipulated date of completion plus 60 days beyond that.)

All statutory recoveries applicable to works contract will be deducted from the bill.

1. Specification prescribed by CPWD shall be followed.
2. GCC MAINTENANCE WORKS 2020 as per CPWD shall be followed.
3. Deviated quantity of BOQ item or any item which is not available in the BOQ shall be paid as per DSR 2021 rates. Deviated quantity or item if is not available in BOQ & DSR 2021 then item shall be worked out as market rate analysis. The decision of Engineer-in-charge will be conclusive and final binding on the contractor.

2. Eligibility Criteria:

Criteria of eligibility for submission of bid documents:

2.1 Cover-I: Techno-Commercial Bid

- a. **Performance / Work Experience:** The bidder must have experience of successfully completed civil work during the last 7 years ending last day of the month previous to the one in which applications are invited. The works completed up to previous day of last date of submission of tenders shall also be considered.

One similar work of aggregate cost not less than the amount equal to Rs. 89,680/-

Note:- Similar Work means Furniture works etc.

- b. Certificates: (copy of certificates to be submitted)
- PAN (Permanent Account Number)
 - GST (Goods & Service Tax) Registration Certificate
 - Certificate of registration of firm/company
 - Aadhar card copy of the authorized officer of the company who will be signing agreement etc.
 - Bank Account Detail.

Note: Certificates of work experience (Completion Certificates) and other documents as specified in the tender document may be submitted (original may be produce on demanded).

Past performance in IIM Indore: Bidder, whose past performance in jobs carried out in IIMI, is found to be unsatisfactory, will be disqualified technically even though they may meet the other technical/eligibility criteria.

Important Note:

The bid submitted shall become invalid

- If any of the bidder put his quoted rates (as in financial bid document) in the envelope of Cover-I: Techno-Commercial Bid
- If the documents submitted by the successful bidder does not match with the originals before the award of work

2.2 Cover-II: Financial Bid

- i) Financial Bid (in the format given at Annexure-B)

Both covers should be kept in one main sealed cover super scribed as “NIQ No.: IIMI/Project/18/2021/121 File no.465”, “Repairing of 19 nos. Beds at Executive Residence-1.”

The bid has to be dropped in the Tender Box kept at the “Gate - 1, IIM Indore , Rau Pithampur Road Indore - 453556 M.P” on or before the due date & time positively. The Bid shall not be accepted beyond the stipulated date and time under any circumstances whatsoever. Any delay happened in the transition is at the risk of the bidder and IIM Indore will not be responsible.

3. Payment Terms:

- Contractor may claim running bills on monthly basis.
- Payment shall be made under actual measurement.
- Contractor should get registered under GST and tax as applicable as per the extant order on the subject contract shall be paid by the contractor to concerned department which will be reimbursed/paid by the Institute as per the recommendation of Finance & Accounts department of the Institute & the same will be final & binding to the contractor.

- d. Income Tax and cess as applicable shall be deducted from bill paid to the contractor.
- e. Any other taxes/cess as per government directives shall be deducted from bill paid to the contractor from time to time.
- f. The performance guarantee shall be refunded to the contractor 60 days after the completion of the work/service and recording of the completion certificate as above.
- g. Security Deposit will be released after One year from the actual date of completion of work.
- h. Payment to be made online to vendor's bank account. Vendor must give details of the bank account for online transaction of payment after completion of job to the satisfaction of institute representative.

4. **Scope of work:**

Repairing of beds which also include removing of old laminate/film as specified in BoQ and as per direction of Engineer-in-Charge.

Note: - All the work to be executed as per tender document/ CPWD technical specifications etc.

5. **Completion Period:**

15 days from the date of Start as mentioned in LOI/ WO.

6. **Compensation for delay:**

1% (One Percent) per month of delay to be computed on per day basis.

The total amount of compensation for delay to be paid under this Condition shall not exceed 10% of the Tendered Value of work or of the Tendered Value of the item or group of items of work for which a separate period of completion is originally given.

Chief Engineer

(Enclosed: Financial bid & Bid Securing Declaration for EMD)

Annexure-A

To be printed on the letter head of the Company

Bid Securing Declaration for Earnest Money Deposit (EMD)

(Ref Rule 4.11 of Manual for procurement of works 2019)

I/we.....Son/daughter of, residing at (address for communication) in the capacity of.....(Proprietor/Partner/Director) On behalf of (Name of the Company/Firm) declares that I/we will not withdraw or modify the Bids during the period of validity, If the contract is awarded to us, we will sign the contract and submit the Performance Security before the deadline defined in the Letter of Intent (LOI), in case of failure to do so, I/we will be suspended for the two years.

Signature of the authorized signatory:

Name of the signatory:

Date:

Annexure-B

Indian Institute of Management, Indore

Financial Bid

NIT No.: IIMI/Project/18/2021/121 File no.465

Name of work: Repairing of 19 nos. Beds at Executive Residence-1.

S.No.	Item Description	Total Qty	Unit	Rate	Amount (Including GST)	Amount in Words (Including GST)
1	Repairing of bed Head & Tail board finish by 1 coat acrylic putty, 1 coat primer & 2 no. coat of PU finish etc. all complete as per the direction of Engineer-in-Charge. Rate should also include removing of old/ damaged laminate/ film from beds.	19	Set			
Total Amount (Including GST)						