



सिद्धिमूलं प्रबन्धनम्
भा. प्र. सं. इन्दौर
IIM INDORE

भारतीय प्रबंध संस्थान इन्दौर

प्रबंध शिखर, राऊ-पीथमपुर रोड, इन्दौर-453 331 (म.प्र.), भारत

INDIAN INSTITUTE OF MANAGEMENT INDORE

Prabandh Shikhar, Rau-Pithampur Road, Indore - 453 331 (M.P.), India

IIMI/2022-23/01

April 22, 2022

NOTICE INVITING TENDER FOR ANNUAL RATE CONTRACT OF PREVENTIVE HEALTH CHECK-UP SERVICES FOR EMPLOYEES OF THE INSTITUTE

Due Date: 28-April-2022 Time: 10:00 AM

Indian Institute of Management Indore intends to empanel the hospitals for triennial Preventive Health Check for employees of the Institute.

The prospective bidders are requested to submit their bid (i.e. TECHNICAL BID and FINANCIAL BID) in the password-protected PDF file, in accordance with our requirement duly filled, Sealed and Signed the complete Tender Document including **Annexure-I and Annexure-IV** on or before the due date i.e. April 28, 2022 at 1000 Hrs. by return email stores@iimidr.ac.in.

Passwords may separately be shared by April 28, 2022 between 1015 Hrs. to 1030 Hrs. Bids after the due date & time will not be considered in any case.

The tender will be opened on April 28, 2022, 1100 Hrs.

Yours Sincerely,

Officer (Stores, Purchase & Contracts)



GENERAL TERMS AND CONDITIONS

1. **Tender Type:** Single Bid System through Email Mode.
2. **Bidder:** The expression "Bidder" shall mean the Tenderer who submits the tender through email.
3. **Contractor / Service Provider:** The expression "Contractor" or "Service Provider" shall mean the bidder selected by the Institute for the performance of the required services.
4. **Contract:** "Contract" shall mean the contract awarded for the scope of work and shall include the Notice Inviting Tender, Tender document including of corrigendum / addendum (if any) the terms and conditions of tender, the Letter of Acceptance, accepted rates and all the documents mentioned in the tender document.
5. **Officer-in-charge:** "Officer-in-Charge" shall mean any officer of the Institute or representative authorized to act as the Officer-in-charge to oversee the day to day operation of the contract.
6. **IIMI:** "IIMI" or "IIM Indore" or "Institute" shall mean Indian Institute of Management Indore.
7. **Scope of Work:** The detailed list of the services required are appended at **Annexure-III**
8. **Strength of Employees:** At present, there are 202 employees who may avail the benefit of Preventive Health Check-up once in three year.
9. **Submission of Bid:** The bid shall be submitted (i.e. TECHNICAL BID and FINANCIAL BID) in the password-protected PDF file, in accordance with our requirement duly filled, Sealed and Signed the complete Tender Document including **Annexure-I and Annexure-IV** on or before the due date i.e. April 28, 2022 at 1000 Hrs. by return email stores@iimidr.ac.in. Passwords may separately be shared by April 28, 2022 between 1015 Hrs. to 1030 Hrs. Bids after the due date & time will not be considered in any case.
10. **Bid Validity:** The bid will remain valid for **90 days from the date of opening** as prescribed by IIM Indore. A bid valid for a shorter period shall be rejected, being non-responsive.
11. **Bid Evaluation:** The bidder who quotes the overall lowest rate (exclusive of applicable taxes) shall be considered as the successful bidder(s).
12. **Payment:** No advance payment will be made in any case. The Service Provider shall submit the bills in Duplicate on a monthly basis complete in all respects to the concerned office for the executed work. The payment shall be released generally within 30 days, only after it is ensured that the quality of service is to the entire satisfaction of IIM Indore.
13. **Contract Period:** The contract will be initially valid for a period of one year and contract may be extended maximum up to another two years on mutually agreed terms and conditions, subject to the satisfactory performance of the service provider. The performance will be evaluated annually.
14. IIM Indore can terminate the contract with one-month notice in case the services are not found satisfactory.
15. **Jurisdiction:** It is agreed and declared by and between the parties hereto that so far it concerns the jurisdiction of any court in enforcing any of the rights or remedies of the parties hereto against each other or one another, a court in the city of Indore alone shall have jurisdiction to the exclusion of all other courts in any place in the Union of India so that none of the parties hereto shall be entitled to any proceedings whatsoever in respect of any matters touching or relating to or in connection with or arising under agreement and the terms and conditions thereof in any court except the court or courts having jurisdiction in the city of Indore.

16. **Conciliation & Arbitration:** Any dispute, if arises, in connection with the work, shall be tried to be settled mutually by seeking references to conditions in tender documents or prevailing local practices etc., but if not settled mutually, shall be referred to arbitration. Such arbitration shall be governed by the provisions of the Indian Arbitration and Conciliation Act, 1996 or as amended from time to time. The Venue for such arbitration will be in Indore. The award of the Arbitrator shall be final, conclusive and binding on all parties.

17. **Other Terms and Conditions:**

- a) Please read the Terms & Conditions carefully before submitting the bid. Incomplete Tender Documents will be rejected.
- b) No conditional bids are acceptable.
- c) False declaration/ documents will be in breach of the Code of Integrity under Rule 175(1) (i) (h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.
- d) IIM Indore may issue amendment/ corrigendum to tender documents before the due date of submission of bid. Any amendment/ corrigendum to the tender document, if any, issued by IIM Indore will be posted on the website of IIM Indore <https://www.iimidr.ac.in/tenders/>. For the bidders, submitting bids on downloaded tender documents, it is 'bidders' responsibility to check for any amendment/ corrigendum on the website of IIM Indore before submitting their duly completed bids.

COMPANY DETAILS

Name of the Hospital / Lab		
Date of Incorporation / Establishment (Copy to be enclosed)		
PAN Number (Copy to be enclosed)		
GST Registration Number (Copy to be enclosed)		
Office Address for Postal Communication (Copy to be enclosed)		
Authorized Signatory Details	Name	
	Designation	
	Email	
	Phone	

NOTE:

- SELF-CERTIFIED COPY OF THE REQUESTED DOCUMENTS SHOULD BE ATTACHED WITH ANNEXURE-I

Signature and Seal of the Tenderer:

Name in Block Letter:

Designation:

Contact no.

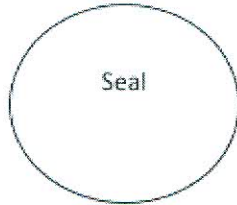
Date:

DECLARATION

(On Company's letter head)

With reference to the above, I am/ We are offering our competitive bids for **Preventive Health Check for employees of the Institute**, I / We hereby reconfirm and declare that I / We have carefully read, understood & complied the terms & conditions and all the contents stated therein. I / We also confirm that the **rates quoted by me / us are inclusive of all taxes, etc.**, applicable as on date.

Date:



Place:

Authorized Signatory

Name:

Designation:

Contact No.

TECHNICAL BID

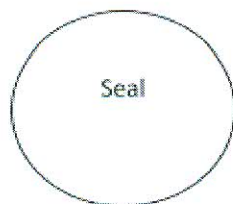
IIM Indore's tailor made Preventive Health Check includes wide range of tests and reports that covers most of the key indicators required to be measured such as Kidney function, Liver function, Cardiovascular function, Diabetic profile, Thorax and Abdomen views through radiography and sonography, Prostate function (PSA, for males), Thyroid functions (TSH, for females), Eye examination etc. followed by consultations by specialists and a super specialist. The list of tests, reports and examinations is as given hereunder:

Sl. no.	For Males	For Females	Complied (Yes / No)
1	Complete Blood Count	Complete Blood Count	
2	Erythrocyte Sedimentation Rate	Erythrocyte Sedimentation Rate	
3	Blood grouping (ABO & Rh)	Blood grouping (ABO & Rh)	
4	Fasting Blood Sugar	Fasting Blood Sugar	
5	Uric Acid	Uric Acid	
6	Alkaline Phosphates	Alkaline Phosphates	
7	S. Calcium	S. Calcium	
8	S. Inorganic Phosphorous	S. Inorganic Phosphorous	
9	S. Protein (ALB, GLB, A/G Ratio)	S. Protein (ALB, GLB, A/G Ratio)	
10	SGPT	SGPT	
11	SGOT	SGOT	
12	Gamma GT	Gamma GT	
13	Blood Urea Nitrogen	Blood Urea Nitrogen	
14	S. Creatinine	S. Creatinine	
15	Lipid Profile	Lipid Profile	
16	Thyroid profile test	Thyroid Stimulating Hormone	
17	Prostate Specific Antigen	Urine Routine	
18	Urine Routine	Stool Routine	
19	Stool Routine	ECG	
20	ECG	Treadmill Test	
21	Treadmill Test	Echocardiogram	
22	Echocardiogram	X-Ray Chest PA View	
23	X-Ray Chest PA View	USG Whole Abdomen	
24	USG Whole Abdomen	Medical Consultation	
25	Medical Consultation	Ophthalmic Consultation	
26	Ophthalmic Consultation	Cardiology Consultation	
27	Cardiology Consultation	HbA1c	
28	HbA1c	Vit D 3	
29	Vit D 3	Vit B 12	
30	Vit B 12	Gynecological Consultation	
31		Pap Smear	

Date:

Authorized Signatory

Place:



Name:

Designation:

Contact No.

FINANCIAL BID

Sl. no.	For Males	For Females	Basic Rates (in Rs.) inclusive of all charges and exclusive of taxes (Per Person)	Rates (in Rs.) inclusive of all charges and inclusive of taxes (Per Person)
1	Complete Blood Count	Complete Blood Count	Rs. {	Rs. }
2	Erythrocyte Sedimentation Rate	Erythrocyte Sedimentation Rate		
3	Blood grouping (ABO & Rh)	Blood grouping (ABO & Rh)		
4	Fasting Blood Sugar	Fasting Blood Sugar		
5	Uric Acid	Uric Acid		
6	Alkaline Phosphates	Alkaline Phosphates		
7	S. Calcium	S. Calcium		
8	S. Inorganic Phosphorous	S. Inorganic Phosphorous		
9	S. Protein (ALB, GLB, A/G Ratio)	S. Protein (ALB, GLB, A/G Ratio)		
10	SGPT	SGPT		
11	SGOT	SGOT		
12	Gamma GT	Gamma GT		
13	Blood Urea Nitrogen	Blood Urea Nitrogen		
14	S. Creatinine	S. Creatinine		
15	Lipid Profile	Lipid Profile		
16	Thyroid profile test	Thyroid Stimulating Hormone		
17	Prostate Specific Antigen	Urine Routine		
18	Urine Routine	Stool Routine		
19	Stool Routine	ECG		
20	ECG	Treadmill Test		
21	Treadmill Test	Echocardiogram		
22	Echocardiogram	X-Ray Chest PA View		
23	X-Ray Chest PA View	USG Whole Abdomen		
24	USG Whole Abdomen	Medical Consultation		
25	Medical Consultation	Ophthalmic Consultation		
26	Ophthalmic Consultation	Cardiology Consultation		
27	Cardiology Consultation	HbA1c		
28	HbA1c	Vit D 3		
29	Vit D 3	Vit B 12		
30	Vit B 12	Gynecological Consultation		
31		Pap Smear		
Quoted Rate in Words :->				

Date:

Authorized Signatory:

Place:



Name:

Designation:

Contact No.: