**Annexure-I**

**BIDDER’s PROFILE**

|  |  |  |
| --- | --- | --- |
| Name of the entity |  | |
| Date of Incorporation /  Establishment |  | |
| PAN Number |  | |
| GST Registration Number |  | |
| Bank Details | Account Number |  |
| IFSC Code |  |
| Bank Name |  |
| Branch Name |  |
| Office Address for Postal Communication |  | |
| Authorized Signatory Details | Name |  |
| Designation |  |
| Email |  |
| Phone |  |

**Date: Authorized Signatory**

**Name:**

**Place: Designation:**

**Contact No.:**

**Annexure-II**

**Undertaking**

**To,**

**Indian Institute of Management Indore**

**Prabandh Shikhar, Rau-Pithampur Road**

**Indore - 453556, Madhya Pradesh, India**

Sir,

* + - 1. I /we hereby submit our Bid along-with all required documents as per the GeM Bid.
      2. I / We hereby reconfirm and declare that I / We have carefully read, understood & complying the bid document including instructions, terms & conditions, Scope of work / Technical Specifications, Additional Terms & Conditions (ATC), Eligibility Criteria and all the contents stated therein.
      3. I /we have gone through all terms and conditions of the tender document before submitting the same.

**Date: Authorized Signatory**

**Name:**

**Place: Designation:**

**Contact No.:**

**Annexure-III**

**SELF-DECLARATION CERTIFICATE FOR THE CLEAN TRACK RECORD**

I hereby certify that we (including our affiliates or subsidiaries or constituents) Do not stand declared ineligible/ blacklisted/ banned/ debarred by the Procuring Organization or its Ministry/ Department from participation in its Tender Processes and are not insolvent, in receivership, bankrupt or being wound up, not have our affairs administered by a court or a judicial officer, not have our business activities suspended and are not the subject of legal proceedings as on the bid submission date.

In the event of any such proceedings against the firm in the past, it should be duly reported with the necessary supporting documents.

I also certify that the above information is true and correct in all respects and in any case at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm will be debarred/blacklisted as decided by the Competent authority of IIM Indore, also the EMD/ Performance Security Deposit (if any) shall be forfeited.

In addition to the above, IIM Indore, will not be responsible to pay the bills for any Partial/ Full supply of the items/

services.

**Date: Authorized Signatory**

**Name:**

**Place: Designation:**

**Contact No.:**

**Annexure-IV**

**WORK EXPERIENCE**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sn** | **Name of the Client/ buyer** | **Order No.** | **AMOUNT** | **Remarks** |
| 1. |  |  |  | Supporting documents like Purchase Order/ Work Order/ Order Completion certificate from client/ etc. |
| 2. |  |  |  |
| 3. |  |  |  |
| 4. |  |  |  |
| 5. |  |  |  |

**Date: Authorized Signatory**

**Name:**

**Place: Designation:**

**Contact No.:**

**Annexure-V**

**Average Annual Turnover Details**

|  |  |  |  |
| --- | --- | --- | --- |
| **Evaluation Criteria** | | | **Remark** |
| The annual financial turnover of the bidder, ending on 31st March of the year. | **Financial Year** | **Turnover in Rs.** | **Supporting Documents (CA certificate with UDAIN etc.) are to be submitted** |
| **2023-24** |  |
| **2022-23** |  |
| **2021-22** |  |
| **2020-21** |  |

**Date: Authorized Signatory**

**Name:**

**Place: Designation:**

**Contact No.:**

**Annexure-VI**

**Link for the past work done (documentaries produced in the past three years highlighting the issues related to social awareness/ impact)**

|  |  |  |
| --- | --- | --- |
| **Sn** | **Title name** | **URL Address of the Documentary video** |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |
| 6 |  |  |
| 7 |  |  |

**Please note that the URL should be written clearly so as to access the same on the web.**

**Date: Authorized Signatory**

**Name:**

**Place: Designation:**

**Contact No.:**