



INDIAN INSTITUTE OF MANAGEMENT INDORE

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Short Tender Notice

IIMI/Project/7/2024/159 File No. 506

TENDER DOCUMENT

TECHNO COMMERCIAL PROPOSAL

Name of work:

“Providing & setting up of convocation venue -stage and other facilities in open air for the 25th Convocation at IIM Indore campus on March 30-31, 2024.”

BID ISSUE DATE	March 14, 2024
FORM OF TENDER	Item Rate Tender
LAST DATE OF BID SUBMISSION	March 16, 2024 up to 11:00 AM
DATE OF TECHNICAL BID OPENING	March 16, 2024 up to 11.30 AM

Tender Inviting Authority

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Indian Institute of Management Indore
Detailed Notice Inviting Tender

ई - निविदा आमंत्रण सूचना **NOTICE INVITING TENDER**

सन्दर्भ टेंडर नोटिस न. IIMI/Project/7/2024/159 File No. 506

Ref: Tender Notice No. IIMI/Project/7/2024/159 File No. 506

IIM Indore invites offline item rate tender under mentioned work at IIM Indore from the bidders eligible as per the eligibility criteria mentioned in the tender document. The details are given below:

Part "A" : NIT Details

1	NIT No.	IIMI/Project/7/2024/159 File No. 506
2	About the Institute	IIM Indore is located on Rau Pithampur Road, 25 km away from main city centre. Our is an ethical Institution and we believe in transparency in every facets of work. There is least interference other than quality assurance and timely delivery. There is no need to interact with anyone other than concerned engineer. No material will be allowed to enter the campus from Security gate without passing the same by concerned engineer following technical specifications of the tender. There will be joint measurement of works when completed and bill will be submitted after the joint measurement is accepted. The payment will be made online without any contact with anybody. Strict quality control will be ensured for the job to be executed as per technical specification and make/brand of materials (in case of any brand or its equivalent specified, sample have to approved in advance).
3	Name of Work	Providing & setting up of convocation venue -stage and other facilities in open air for the 25th Convocation at IIM Indore campus on March 30-31, 2024
4	Earnest Money Deposit -cum- Performance guarantee (in Rs.)	Rs. 1,96,701/- by e-payment through electronic mode which will be returned after the completion of event. Note: The Earnest Money Deposit -cum- Performance guarantee of the bidder

			already participated in the earlier call i.e. under the name of Providing & setting up of convocation venue -stage and other facilities in open air for the 25th Convocation at IIM Indore campus vide NIT No. IIMI/Project/03/2024/155 File No. 502 need not submit the Earnest Money Deposit -cum-Performance guarantee again even if the value is enhanced. Their earlier submission shall be considered. Only they have to submit their evidences of deposit in the respective envelope
5	Date of Completion of setup & Penalty		March 29, 2024 at 01:00 PM If the setting up isn't completed in all respect by the aforesaid date & time, then a penalty at the rate of Rs. 5000/- per hour delay will be levied.
6	Mode of submission of tender		Off Line mode only (through a sealed envelope comprising of further two sealed envelope (1 st for technical bid & 2nd for financial bid)
7	Site visit		The agency may undertake the site visit during office hours before submission of bidding.
8	Last date & time of receipt of tender		Upto March 16, 2024 up to 11:00 AM in a Sealed cover only addressed to the "Chief Officer Engineering, IIM Indore" The bid has to be dropped in the Tender Box kept at the "Project Department, IIM Indore, Rau Pithampur Road Indore - 453556 M.P" on or before the due date & time positively.
9	Date & Time of opening of technical bid		March 16, 2024 up to 11:30 AM in the Project Department, Administrative Block, IIM Indore M.P. -453556
10	Date and Time of opening of financial bid of qualified bidders		To be communicated to all technically qualified bidder by email.
11	Technical Qualifying Criteria		Apart from other Eligibility Criteria And Other terms & Conditions enlisted under Part "B" of this tender the bidder should possess the experience of carrying out minimum One similar completed work of aggregate cost not less than Rs. 22.48 lakh value.

12	Past Performance In IIM Indore	The bidder who had worked for IIM Indore, the minimum performance rating for the work carried out in IIM Indore should at least be "Good" or else he will be technically disqualified.
13.	Method of Selection of Bidder	Quality and Cost Based Selection
14	Insurance	The successful bidder will have to take the suitable insurance on the name of IIM Indore for the entire setup having value not less than the awarded cost and the same to be submitted to the department 1 day prior to day of convocation i.e. by the date / time of completion of setup for further course of action failing which a L.S. of Rs.25,000 /- will be levied as a penalty.
15	Special condition	<ol style="list-style-type: none"> 1.If any power failure / sound failure happens even for a moment due to failure of DG or UPS or due to insufficient diesel/operator or for the reason not mentioned here in, then a penalty of Rs. 25000/- would be levied and if the failure prolonged beyond a minute then the competent authority of IIM Indore will fix a penalty deemed fit to them & the same would be binding on the contractor. 2. Event can take place at any time during day or night (even upto mid night also) the agency shall have to make all the arrangements as specified in the tender along with the requisite manpower for making it fully functional and as per the need of the institute etc. all complete job and as per the direction of Engineer-in-Charge. 3.If the successful bidder after award doesn't start installation/ delivery one week prior to day of convocation or as per the date given in the Work order, the EMD cum PG shall be forfeited without any further notice. 4. Exposed cup lock scaffolding should either be painted with white enamel paint or it should be wrapped with white cloth properly in order to ensure aesthetics.

1. Mode of payment for submission of EMD cum Performance Guarantee:

Bidders may deposit the EMD cum Performance Guarantee through NEFT or RTGS. Details for the same are as below:

Name of beneficiary	: Indian Institute of Management Indore
Address	: Rau-Pithampur Road, Indore -453556, M.P.
Account No.	: 53018623445
Name of the Bank	: State Bank of India
Address of the bank	: IIM Indore Campus
IFSC Code	: SBIN0030525

Bidders will have to submit hard copy of Payment details towards cost of EMD cum performance guarantee during the submission of tender and the same will be accepted only on verification & confirmation by our Finance & Accounts Department. Any delay in credit will not be entertained by the Institute.