



## INDIAN INSTITUTE OF MANAGEMENT INDORE

Prabandh Shikhar, Rau-Pithampur Road, Indore-453556 (M.P.), India  
Ph. 0731-2439 620

### E-Tender Notice

**IIMI/Project/01/2025/166 File No. 512**

### **TENDER DOCUMENT**

#### **TECHNO COMMERCIAL PROPOSAL**

**Name of work:**

**“Providing & setting up convocation venue -stage and other facilities in open air for the 26th Convocation at IIM Indore campus to be held on March 28 (Pre-Convocation) - March 29 (Convocation), 2025”.**

BID ISSUE DATE	February 03, 2025
FORM OF TENDER	Item Rate Tender
LAST DATE OF BID SUBMISSION	February 24, 2025, up to 03:00 PM
DATE OF TECHNICAL BID OPENING	February 25, 2025, at 03:30 PM

## INDEX

Sl. No.	Contents	Page No.	
		From	To
1	Detailed Notice Inviting Tender (NIT)	3	16
2	Special conditions of contract	17	21
3	Proforma of Integrity Pact	22	23
4	Proforma of Integrity Agreement	24	29
5	Safety Codes	30	36
6	Proforma of Performance Guarantee	37	38
7	Proforma of Agreement	39	41
8	Financial Bid	42	42

**Indian Institute of Management Indore**  
**Detailed Notice Inviting Tender**  
**ई - निविदा आमंत्रण सूचना NOTICE INVITING E-TENDER**

सन्दर्भ ई-टेंडर नोटिस न. IIMI/Project/01/2025/166 File No. 512

Ref: E-Tender Notice No. IIMI/Project/01/2025/166 File No. 512

आईआईएम इंदौर निविदा दस्तावेज में उल्लिखित पात्रता मानदंड के अनुसार पात्र बोलीदाताओं से आईआईएम इंदौर में लिखित कार्य के लिए ई-प्रोक्योरमेंट पोर्टल <https://eprocure.gov.in/eprocure/app> के माध्यम से ऑनलाइन आइटम दर निविदा आमंत्रित करता है। विवरण नीचे दिया गया है:

**IIM Indore invites online item rate tender through e-procurement portal i.e. <https://eprocure.gov.in/eprocure/app> the under mentioned work at IIM Indore from the bidders eligible as per the eligibility criteria mentioned in the tender document. The details are given below:**

**Part “A” : NIT Details**

1	NIT No.	IIMI/Project/01/2025/166 File No. 512
2	About the Institute	IIM Indore is located on Rau Pithampur Road, 25 km away from main city centre. Our is an ethical Institution and we believe in transparency in every facets of work. There is least interference other than quality assurance and timely delivery. There is no need to interact with anyone other than concerned engineer. No material will be allowed to enter the campus from Security gate without passing the same by concerned engineer following technical specifications of the tender. There will be joint measurement of works when completed and bill will be submitted after the joint measurement is accepted. The payment will be made online without any contact with anybody. Strict quality control will be ensured for the job to be executed as per technical specification and make/brand of materials (in case of any brand or its equivalent specified, sample have to approved in advance ).
3	Name of Work	“Providing & setting up convocation venue - stage and other facilities in open air for the 26th Convocation at IIM Indore campus to be held on March 28 (Pre-Convocation) - March 29 (Convocation), 2025”.

4	Earnest Money Deposit -cum- Performance guarantee (in Rs.)	Rs. 1,93,412/- by e-payment through electronic mode which will be returned after the completion of event.
5	Date of Completion of setup & Penalty	<b>March 27, 2025, at 01:00 PM</b>  If the setting up isn't completed in all respect by the aforesaid date & time, then a penalty at the rate of Rs. 5000/- per hour delay will be levied.
6	Mode of submission of tender	<b>On-Line mode, through CPPP only</b>
7	Site visit	The agency may undertake the site visit during office hours before submission of bidding.
8	Last date and time of closing of uploading/online submission of tender including scanned copy of EMD details/receipts and other documents as specified	<b>February 24, 2025, up to 03:00 PM</b>
9	Date & Time of online opening of technical bid	<b>February 25, 2025, at 03:30 PM</b> in the Project Department, Administrative Block, IIM Indore M.P. -453556
10	Date and Time of opening of financial bid of qualified bidders	Will be notified at a later date
11	Technical Qualifying Criteria	Apart from other Eligibility Criteria And Other terms & Conditions enlisted under Part "C" of this tender the bidder should possess the experience of carrying out minimum One similar completed work of aggregate cost not less than Rs. 21.87 lakh value.
12	Past Performance In IIM Indore	The bidder who had worked for IIM Indore, the minimum performance rating for the work carried out in IIM Indore should at least be "Good" or else he will be technically disqualified.
13.	Method of Selection of Bidder	Quality and Cost Based Selection

14	Insurance	The successful bidder will have to take the suitable insurance on the name of IIM Indore for the entire setup having value not less than the awarded cost and the same to be submitted to the department 1 day prior to day of convocation i.e. by the date / time of completion of setup for further course of action failing which a L.S. of Rs.25,000 /- will be levied as a penalty.
15	Special condition	<ol style="list-style-type: none"> <li>1. If any power failure / sound failure happens even for a moment due to failure of DG or UPS or due to insufficient diesel/operator or for the reason not mentioned here in, then a penalty of Rs. 25000/- would be levied and if the failure prolonged beyond a minute then the competent authority of IIM Indore will fix a penalty deemed fit to them &amp; the same would be binding on the contractor.</li> <li>2. Event can take place at any time during day or night (even upto mid night also) the agency shall have to make all the arrangements as specified in the tender along with the requisite manpower for making it fully functional and as per the need of the institute etc. all complete job and as per the direction of Engineer-in-Charge.</li> <li>3. If the successful bidder after award doesn't start installation/ delivery one week prior to day of completion of set-up for convocation or as per the date given in the Work order, the EMD cum PG shall be forfeited without any further notice. However, the successful bidder is free to start their work on or before one week prior to the day of completion of set-up i.e. March 27, 2025, at 01:00 PM. Also, the contractor is expected to complete structure of the stage on or before March 25, 2025.</li> <li>4. Exposed cup lock scaffolding should either be painted with white enamel paint or it should be wrapped with white cloth properly in order to ensure aesthetics.</li> </ol>